

CITY OF CASSELBERRY CITY COMMISSION MEETING

Monday, June 22, 2026
5:30 PM

City Commission Chambers
1st Floor, Casselberry City Hall
95 Triplet Lake Drive, Casselberry, Florida

TO THE PUBLIC: Persons are advised that, if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the A.D.A. Coordinator, 48 hours in advance of the meeting at (407) 262-7700, ext. 1150.

This is a public meeting, and the public is invited to attend. The agenda is subject to change. Please be advised that one (1) or more members of any of the City's Advisory Boards may be in attendance and may participate in the discussions at the meeting.

Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk's Office by calling (407) 262-7700, Ext. 1133 or emailing cityclerk@casselberry.org.

AGENDA

1. MEETING CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. MINUTES

A. Minutes of June 8, 2026 - Regular Meeting

6. PRESENTATIONS/ COMMENDATIONS

A. Presentation by Seminole County Property Appraiser David Johnson

Seminole County Property Appraiser, David Johnson, will give a presentation to the City Commission about property values in the City of Casselberry and the potential impacts of the proposed Property Tax Amendment.

B. Mayor's Proclamation: Lakes Appreciation Month

Mayor Henson will present a Proclamation to Lake Management Staff designating July 2026 as Lake Appreciation Month in the City of Casselberry.

C. Mayor's Proclamation: Parks and Recreation Month

Mayor Henson will present a Proclamation to Recreation Programs and Events Supervisor, Lynn Hoppes, designating July 2026 as Parks and Recreation Month in the City of Casselberry.

7. CONSENT AGENDA

The action proposed to be taken is stated for each item on the Consent Agenda. Unless one item is removed from the Consent Agenda by a City Commission member, no discussion on individual items will occur and a single motion will approve all items.

A. Acceptance of FY 2025 Department of Justice Assistance Bulletproof Vest Partnership Grant for Purchase of Bulletproof Vests and Related Budget Amendment #26-034

Acceptance of the FY 2025 Department of Justice Assistance Bulletproof Vest Partnership Grant in the amount of \$4,843.59 for the purchase of bulletproof vests and approval of related Budget Amendment #26-034 is requested.

B. Resolution 26-3576 - Agreement for Dispatching Services with the Seminole County Sheriff's Office - FY 2026-2027 Addendum

Approval of Resolution 26-3576 providing for an Addendum to the existing Agreement for Dispatching Services with the Seminole County Sheriff's Office for FY 2026-2027 in the amount of \$493,700 is requested.

C. Budget Amendment #26-032 - Amending the Fiscal Year 2025-2026 Budget

Approval of Budget Amendment #26-032 to amend the Fiscal Year 2026 Budget is requested.

D. Resolution 26-3577 - Amended and Restated Agreement with the Seminole County Property Appraiser for Collection of Non-Ad Valorem Assessments

Approval of Resolution 26-3577 authorizing the execution of the Amended and Restated Agreement with the Seminole County Property Appraiser for collection of non-ad valorem assessments is requested..

E. Budget Amendment #26-036 - Providing Additional Funding for the Capital Purchase of a Utilities Water Reclamation Vehicle

Approval of Budget Amendment #26-036 to provide additional funding for the capital purchase of a vehicle for the Water Reclamation Division of the Utilities Department in the amount of \$1,635.00 is requested.

F. Resolution 26-3578 - Street Lighting Assessment Preliminary Rate

Approval of Resolution 26-3578 which provides the Preliminary Rate Resolution for the implementation of the Street Lighting Assessment for Fiscal Year (FY) 2026-27 is requested.

G. Change Order No. 1 to Task Authorization No. 1 with Schenkel & Shultz, Inc. for Architectural, Engineering and Professional Services

Approval of Change Order No. 1 to Task Authorization No. 1 with Schenkel & Shultz, Inc. for Architectural, Engineering and Professional Services in the amount of \$8,022.00 is requested.

H. Amendment No. 2 to the Contract for Continuing Professional General Engineering Services with GAI Consultants

Approval of Amendment No. 2 to the contract for Continuing Professional General Engineering Services with GAI Consultants, Inc. on a task authorization basis to extend terms and update wage rates is requested.

8. DISCUSSION ITEMS

A. Future Agenda Items

9. RESOLUTIONS - None

10. FIRST READING OF ORDINANCES - None

11. PUBLIC HEARINGS - None

The purpose of a Public Hearing is to receive input regarding the item being considered. Public Hearings are not intended to be a time for the public to obtain information about the subject matter of the hearing. (Hearing Sequence: 1st - Staff; 2nd - Applicant/Requesting Party; 3rd - Public; 4th - opportunity for brief rebuttals, if appropriate; Final - City Commission motion, discussion and action.)

12. OTHER ITEMS

A. Award of Bid to Kimley-Horn and Associates, Inc. for Consulting Services Related to the Safe Streets and Roads for All (SS4A) Planning and Demonstration Grant

Approval to award a bid to Kimley-Horn and Associates, Inc. and enter into an agreement for consulting services related to the Safe Streets and Roads for All (SS4A) Planning and Demonstration Grant is requested.

B. Discussion on Backyard Chickens in SF Residential Zoning

Discussion on Backyard Chickens in SF Residential

13. CITIZENS' COMMENTS

Persons who wish to make comment or make inquiry on any matter NOT ON THIS AGENDA may do so at this time. Please raise your hand and when recognized by the Mayor, come forward to the microphone, give your name and address and speak briefly on the matter. All comments must be directed to the Mayor or City Commission as a whole, not an individual City Commissioner, a City staff member or another member of the audience. Citizens may be heard during PUBLIC HEARINGS or at any time any agenda item is before the City Commission for consideration by following the same procedure described above.

14. CITY MANAGER'S REPORT

- A. **Procurement Information Report for Period May 1, 2026 through May 31, 2026.**
Procurement Information Report for the Period May 1, 2026 through May 31, 2026.
- B. **Notification of Absence from Office and Designation of an Acting City Manager**
Notification of Absence from Office and Designation of an Acting City Manager.

15. CITY ATTORNEY'S REPORT

16. CITY CLERK'S REPORT

17. CITY COMMISSIONER'S REPORTS/COMMENTS

18. ADJOURNMENT

Date

Donna G. Gardner, CMC
City Clerk