

CITY OF CASSELBERRY CITY COMMISSION MEETING

Monday, January 23, 2023
5:30 PM

City Commission Chambers
1st Floor, Casselberry City Hall
95 Triplet Lake Drive, Casselberry, Florida

TO THE PUBLIC: Persons are advised that, if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the A.D.A. Coordinator, 48 hours in advance of the meeting at (407) 262-7700, ext. 1150.

Any invocation that may be offered before the official start of the City Commission meeting is the voluntary offering of a private citizen to and for the Commission pursuant to Resolution 15-2808. The views and beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Commission and do not necessarily represent their individual religious beliefs, nor are the views or beliefs expressed intended to suggest allegiance to or preference for any particular religion, denomination, faith, creed, or belief of the City Commission or the City of Casselberry. No person in attendance at this meeting is or shall be required to participate in any invocation, and the decision whether or not to participate will have no impact on his or her right to actively participate in the meeting.

This is a public meeting, and the public is invited to attend. The agenda is subject to change. Please be advised that one (1) or more members of any of the City's Advisory Boards may be in attendance and may participate in the discussions at the meeting.

Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk's Office by calling (407) 262-7700, Ext. 1133 or emailing cityclerk@casselberry.org.

AGENDA

1. MEETING CALL TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. MINUTES

A. Minutes of January 9, 2023 - Regular Meeting

6. PRESENTATIONS/ COMMENDATIONS

A. Proclamation: Recognizing the Retirement of Frank L. Fernandez

Mayor Henson will present a proclamation in recognition of Frank L. Fernandez's retirement from the City of Casselberry with 34 years of dedicated public service, retiring as a Lead Lift Station Technician in the Public Works & Utilities Department.

B. Proclamation: Recognizing the Retirement of Juan Maldonado

Mayor Henson will present a proclamation in recognition of Juan Maldonado's retirement from the City of Casselberry with 23 years of dedicated public service, retiring as a Lift Station Technician II in the Public Works & Utilities Department.

C. Proclamation: Recognizing the Retirement of Joni A. Dixon

Mayor Henson will present a proclamation in recognition of Joni A. Dixon's retirement from the City of Casselberry with 24 years of dedicated public service, retiring as the Community Development Coordinator in the Community Development Department.

7. CONSENT AGENDA

The action proposed to be taken is stated for each item on the Consent Agenda. Unless one item is removed from the Consent Agenda by a City Commission member, no discussion on individual items will occur and a single motion will approve all items.

A. Approval of Legal Services Invoices

- Fisher Phillips LLP, Invoice No. 1751988 - \$295.00
- Fishback Dominick LLP, Invoice No. 115123 - \$742.50

B. Application for Land and Water Conservation Fund Grant for Dew Drop Park

Approval to submit a Land and Water Conservation Fund grant application up to \$1.5 million with an equal local match, for a total cost of up to \$3 million, for project PW 2110 Dew Drop Park Improvements is requested.

C. Resolution 23-3348 - FY23 First Quarter Budget Amendments and Budget Transfers

Approval of Resolution 23-3348 to formally adopt budget amendments and budget transfers approved during the first quarter of FY 2023 is requested.

D. Fiscal Year 2022 Report of City Investment Activity

The City of Casselberry's Annual Report of Investment Activity for the fiscal year ending September 30, 2022 is submitted for City Commission review and acceptance.

8. DISCUSSION ITEMS

A. Future Agenda Items

9. RESOLUTIONS - None

10. FIRST READING OF ORDINANCES - None

11. PUBLIC HEARINGS - None

The purpose of a Public Hearing is to receive input regarding the item being considered. Public Hearings are not intended to be a time for the public to obtain information about the subject matter of the hearing. (Hearing Sequence: 1st - Staff; 2nd - Applicant/Requesting Party; 3rd - Public; 4th - opportunity for brief rebuttals, if appropriate; Final - City Commission motion, discussion and action.)

12. OTHER ITEMS

A. Dew Drop Park Improvements 60% Design Plans Discussion

The project team will provide an update regarding the 60% design plans for the Dew Drop Park Improvements project (PW 2110) and pursue discussion, recommendations, and guidance from the City Commission.

B. Sunnyside Park Improvements Discussion

Staff will facilitate a discussion regarding the status of the Sunnyside Park Improvements Project and solicit guidance from the City Commission on next steps.

C. Volunteer Board Appointments

13. CITIZENS' COMMENTS

Persons who wish to make comment or make inquiry on any matter NOT ON THIS AGENDA may do so at this time. Please raise your hand and when recognized by the Mayor, come forward to the microphone, give your name and address and speak briefly on the matter. All comments must be directed to the Mayor or City Commission as a whole, not an individual City Commissioner, a City staff member or another member of the audience. Citizens may be heard during PUBLIC HEARINGS or at any time any agenda item is before the City Commission for consideration by following the same procedure described above.

14. CITY MANAGER'S REPORT

A. Procurement Information Report for the Period December 1, 2022 through December 31, 2022

The December 2022 Procurement Information Report is provided for review.

15. CITY ATTORNEY'S REPORT

16. CITY CLERK'S REPORT

17. CITY COMMISSIONER'S REPORTS/COMMENTS

18. ADJOURNMENT

Date

Donna G. Gardner, CMC
City Clerk