

CITY OF CASSELBERRY CITY COMMISSION MEETING

Monday, August 28, 2023
5:30 PM

City Commission Chambers
1st Floor, Casselberry City Hall
95 Triplet Lake Drive, Casselberry, Florida

TO THE PUBLIC: Persons are advised that, if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the A.D.A. Coordinator, 48 hours in advance of the meeting at (407) 262-7700, ext. 1150.

Any invocation that may be offered before the official start of the City Commission meeting is the voluntary offering of a private citizen to and for the Commission pursuant to Resolution 15-2808. The views and beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Commission and do not necessarily represent their individual religious beliefs, nor are the views or beliefs expressed intended to suggest allegiance to or preference for any particular religion, denomination, faith, creed, or belief of the City Commission or the City of Casselberry. No person in attendance at this meeting is or shall be required to participate in any invocation, and the decision whether or not to participate will have no impact on his or her right to actively participate in the meeting.

This is a public meeting, and the public is invited to attend. The agenda is subject to change. Please be advised that one (1) or more members of any of the City's Advisory Boards may be in attendance and may participate in the discussions at the meeting.

Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk's Office by calling (407) 262-7700, Ext. 1133 or emailing cityclerk@casselberry.org.

AGENDA

1. **MEETING CALL TO ORDER**
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **MINUTES**

A. **Minutes of April 24, 2023 - Regular Meeting**

6. **PRESENTATIONS/ COMMENDATIONS**

7. **CONSENT AGENDA**

The action proposed to be taken is stated for each item on the Consent Agenda. Unless one item is removed from the Consent Agenda by a City Commission member, no discussion on individual items will occur and a single motion will approve all items.

A. **Approval of Legal Services Invoices**

- Garganese, Weiss, D'Agresta & Salzman, P.A., Invoice No. 98200 - \$19,660.07
- Fishback Dominick LLP, Invoice No. 116880 - \$557.85
- Fishback Dominick LLP, Invoice No. 117075 - \$451.25
- Bryant Miller Olive, Invoice No. 81370 - \$5,115.50
- Office of the State Attorney, Invoice No. CA063023 - \$100.00

B. **Resolution 23-3363 - FY23 Third Quarter Budget Amendments and Budget Transfers**

Approval of Resolution 23-3363 to formally adopt budget amendments and budget transfers approved during the third quarter of FY 2023 is requested.

- C. **Resolution 23-3364 Residential Solid Waste Fuel Adjustment**
Resolution 23-3364 provides for a rate adjustment for Waste Pro of Florida to what the City pays for residential solid waste collection services based on fuel inflation (natural gas), effective July 1, 2023 to December 31, 2023. In this case, it amounts to a reduction of 12.21%.
- D. **Resolution 23-3365 - Fiscal Year 2023-2024 Funding Agreement with MetroPlan Orlando**
Approval of Resolution 23-3365 providing for approval and authorization to enter into a Funding Agreement with MetroPlan Orlando for Fiscal Year 2023-2024 in the amount of \$2,006 is requested.
- E. **Resolution 23-3367 - Subaward and Grant Agreement Number Z2854 with the Florida Division of Emergency Management and Related Budget Amendment #23-072**
Approval of Resolution 23-3367 providing for execution of Federally-Funded Subaward and Grant Agreement Number Z2854 with the Florida Division of Emergency Management to receive proceeds totaling \$502,601 for emergency protective measures related to Hurricane Ian (DR4673) and related Budget Amendment #23-072 is requested.
- F. **Resolution 23-3368 - Subaward and Grant Agreement Number Z3610 with the Florida Division of Emergency Management and Related Budget Amendment #23-073**
Approval of Resolution 23-3368 providing for execution of Federally-Funded Subaward and Grant Agreement Number Z3610 with the Florida Division of Emergency Management to receive proceeds totaling \$24,367.00 for emergency protective measures related to Hurricane Nicole (DR4680) and related Budget Amendment #23-073 is requested.
- G. **Award of Bid for ITB-2023-1059 and Agreement with Construct Co, Inc. for Casselberry Golf Club Boardwalk Repair and Replacement**
Consideration to award a bid and execute an agreement with Construct Co, Inc., in the amount of \$162,060.14, for repair and replacement of the Casselberry Golf Club boardwalk is requested.
- H. **Task Authorization No. 16 with Inliner Solutions, LLC for FY 2023 Gravity Sewer Lining**
Approval of Task Authorization No. 16 with Inliner Solutions, LLC for FY 2023 Gravity Sewer Lining in the amount of \$367,975 is requested.
- I. **Task Authorization No. 11 with Vanasse Hangen Brustlin, Inc. for Project PW 1213 US 17-92 to Sunset Drive Pedestrian Connectivity Improvements and Related Budget Amendment #23-070**
Approval of Task Authorization No. 11 with Vanasse Hangen Brustlin, Inc. for Project PW 1213 US 17-92 to Sunset Drive Pedestrian Connectivity Improvements for additional design services in the amount of \$91,605 and related Budget Amendment #23-070 is requested. This is an Infrastructure Surtax funded appropriation.
- J. **Change Order No. 28 with Wharton-Smith, Inc. and Related Budget Amendment #23-077 for Project PW 2111 Lake Concord Park - Art House Expansion**
Approval of Change Order No. 28 with Wharton-Smith, Inc. for additional costs associated with construction of project PW 2111 Lake Concord Park - Art House Expansion in the amount of \$19,482 and related Budget Amendment #23-077 is requested.
- K. **Resolution 23-3370 - Agreement with the Institute of Police Technology and Management (IPTM) for the High Visibility Enforcement Pedestrian & Bicycle Safety Contract Program and Related Budget Amendment #23-074**
Approval of Resolution 23-3370 authorizing an agreement with the Institute of Police Technology and Management (IPTM) to accept the High Visibility Enforcement Pedestrian & Bicycle Safety Contract Program funding in the amount of \$5,000 for overtime high visibility education and enforcement, and related Budget Amendment #23-074 is requested.
- L. **Piggyback Agreement with Murphy Pipeline Contractors, LLC. for Trenchless Rehabilitation and Pipe Bursting Technology Services**
Approval of an agreement with Murphy Pipeline Contractors, LLC, piggybacking the City of Pompano Beach's Construction Agreement No. 1586 for trenchless rehabilitation and pipe bursting technology services on an as-needed basis for an amount that shall not exceed \$150,000 annually for the term beginning July 28, 2023 through July 27, 2027; and authorizing the City Manager to approve all task authorizations within the scope of the agreement and renewals is requested.

M. **Amendment #1 to the Piggyback Agreement with Odyssey Manufacturing Company for the Purchase of Bulk Sodium Hypochlorite**

Approval of Amendment No. 1 to the piggyback agreement with Odyssey Manufacturing Company for the purchase of bulk sodium hypochlorite on an as-needed basis for an amount not to exceed \$355,000 annually for the period beginning October 1, 2023 through September 30, 2024 is requested.

N. **Purchase and Installation of Safety Equipment Including Hardware, Lights, Tinting and Striping Using Equipment Replacement Funds for Two (2) Police Department Replacement Vehicles and Related Budget Amendment #23-071**

Approval for purchase and installation of safety equipment including hardware, lights, striping and window tinting for two (2) PD replacement vehicles in the amount of \$35,943 and related Budget Amendment #23-071 is requested.

O. **Budget Amendment #23-075 - Recognition of Revenue for the Sale of Surplus Real Property at 329 Seminola Boulevard**

Approval of Budget Amendment #23-075 to recognize net proceeds from the sale of surplus real property located at 329 Seminola Boulevard (Parcel ID 09-21-30-502-0000-0020) in the amount of \$514,353 is requested.

P. **Budget Amendment #23-076 - Providing Additional Funding for the Capital Purchase of Vehicles for the Streets and Facilities Divisions of the Public Works and Utilities Department**

Approval of Budget Amendment #23-076 to provide additional funding for the capital purchase of vehicles for the Streets and Facilities Divisions of the Public Works and Utilities Department in the amount of \$21,296 is requested.

8. DISCUSSION ITEMS

A. **Future Agenda Items**

9. RESOLUTIONS - None

10. FIRST READING OF ORDINANCES - None

11. PUBLIC HEARINGS

The purpose of a Public Hearing is to receive input regarding the item being considered. Public Hearings are not intended to be a time for the public to obtain information about the subject matter of the hearing. (Hearing Sequence: 1st - Staff; 2nd - Applicant/Requesting Party; 3rd - Public; 4th - opportunity for brief rebuttals, if appropriate; Final - City Commission motion, discussion and action.)

A. **Public Hearing: Resolution 23-3369 - Street Lighting Assessment Annual Rate Resolution**

Approval of Resolution 23-3369 as the Annual Rate Resolution for the implementation of the Street Lighting Assessment for Fiscal Year 2023-24 is requested. It serves as the last step in the implementation of the Street Light Assessment Program. The net estimated revenue for this assessment is proposed to be budgeted in FY 2023-24 at approximately \$520,000.

12. OTHER ITEMS

A. **Presentation and Discussion of SR 436 Context Sensitive Multimodal Improvements (from US 17-92 to Wilshire Drive) - Phase 1 - Concept Development**

The City's consultant, Kimley-Horn, will provide a presentation on and facilitate discussion of the Concept Development and Preferred Alternative for the SR 436 Context Sensitive Multimodal Improvements (from US 17-92 to Wilshire Drive) - Phase 1 - Concept Development Project.

13. CITIZENS' COMMENTS

Persons who wish to make comment or make inquiry on any matter NOT ON THIS AGENDA may do so at this time. Please raise your hand and when recognized by the Mayor, come forward to the microphone, give your name and address and speak briefly on the matter. All comments must be directed to the Mayor or City Commission as a whole, not an individual City Commissioner, a City staff member or another member of the audience. Citizens may be heard during PUBLIC HEARINGS or at any time any agenda item is before the City Commission for consideration by following the same procedure described above.

14. CITY MANAGER'S REPORT

A. Procurement Information Report for the Period July 1, 2023 through July 31, 2023

The July 2023 Procurement Information Report is provided for review.

15. CITY ATTORNEY'S REPORT

16. CITY CLERK'S REPORT

17. CITY COMMISSIONER'S REPORTS/COMMENTS

18. ADJOURNMENT

Date

Donna G. Gardner, CMC
City Clerk