

CITY OF CASSELBERRY CITY COMMISSION MEETING

Monday, January 8, 2024
5:30 PM

City Commission Chambers
1st Floor, Casselberry City Hall
95 Triplet Lake Drive, Casselberry, Florida

TO THE PUBLIC: Persons are advised that, if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the A.D.A. Coordinator, 48 hours in advance of the meeting at (407) 262-7700, ext. 1150.

Any invocation that may be offered before the official start of the City Commission meeting is the voluntary offering of a private citizen to and for the Commission pursuant to Resolution 15-2808. The views and beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Commission and do not necessarily represent their individual religious beliefs, nor are the views or beliefs expressed intended to suggest allegiance to or preference for any particular religion, denomination, faith, creed, or belief of the City Commission or the City of Casselberry. No person in attendance at this meeting is or shall be required to participate in any invocation, and the decision whether or not to participate will have no impact on his or her right to actively participate in the meeting.

This is a public meeting, and the public is invited to attend. The agenda is subject to change. Please be advised that one (1) or more members of any of the City's Advisory Boards may be in attendance and may participate in the discussions at the meeting.

Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk's Office by calling (407) 262-7700, Ext. 1133 or emailing cityclerk@casselberry.org.

AMENDED AGENDA

1. **MEETING CALL TO ORDER**
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **MINUTES - None**
6. **PRESENTATIONS/ COMMENDATIONS - None**
7. **CONSENT AGENDA**

The action proposed to be taken is stated for each item on the Consent Agenda. Unless one item is removed from the Consent Agenda by a City Commission member, no discussion on individual items will occur and a single motion will approve all items.

A. **Approval of Legal Services Invoices**

- Fishback Dominick LLP, Invoice No. 118254 - \$660.00

B. **Piggyback Agreement with Dana Safety Supply, Inc. for Vehicle Safety Equipment and Installation Services**

Approval to piggyback Seminole County Sheriff's Office Contract #C/A 2024-03 for purchase and installation of vehicle safety equipment and installation services from Dana Safety Supply, Inc. is requested.

C. **Piggyback Purchase of Golf Course Maintenance Equipment from Beard Equipment Company**

Consideration for approval to piggyback State of Florida's Agriculture and Lawn Equipment Contract 25101900-21-STC for purchase of golf course equipment for the Casselberry Golf Club from Beard Equipment Company in the total amount of \$144,788.49 is requested.

- D. **Change Order No. 1 to the Agreement with Construct Co, Inc. for the Wirz Park Boardwalk Replacement and Related Budget Amendment #24-023**
Approval of Change Order No. 1 to the agreement with Construct Co, INC. for the replacement and repair of the Wirz Park boardwalk for an additional amount of \$38,687.32 to repair extensive damage not fully anticipated with the original scope and related Budget Amendment #24-023 is requested.
- E. **Budget Amendment #24-022 - Adjustment to Remove Capital Lease Financed Purchases from the City Budget**
Approval of Budget Amendment #24-022 to remove Capital Lease Financed purchases from the Adopted City Budget is requested.
- F. **Fiscal Year 2023 Report of City Investment Activity**
The City of Casselberry Annual Report of Investment Activity for the fiscal year ending September 30, 2023 is submitted for City Commission review and acceptance.
- G. **FY 2024-2025 Capital and Operating Budget Calendar**
Approval of the Budget Calendar for preparing and adopting the FY 2024/2025 Budget is requested.
- H. **Excuse Absence of Commissioner Chad Albritton**

8. DISCUSSION ITEMS

- A. **Future Agenda Items**

9. RESOLUTIONS - None

10. FIRST READING OF ORDINANCES - None

11. PUBLIC HEARINGS - None

The purpose of a Public Hearing is to receive input regarding the item being considered. Public Hearings are not intended to be a time for the public to obtain information about the subject matter of the hearing. (Hearing Sequence: 1st - Staff; 2nd - Applicant/Requesting Party; 3rd - Public; 4th - opportunity for brief rebuttals, if appropriate; Final - City Commission motion, discussion and action.)

12. OTHER ITEMS

- A. **Amended Pay Grade Schedule and Related Budget Amendment #24-021**
Approval of an amended Pay Grade Schedule to be structured 10% higher and related Budget Amendment #24-021 is requested.
- B. **Overview of the City Commission Appointment Process for the January 16, 2024 City Commission Special Meeting**

13. CITIZENS' COMMENTS

Persons who wish to make comment or make inquiry on any matter NOT ON THIS AGENDA may do so at this time. Please raise your hand and when recognized by the Mayor, come forward to the microphone, give your name and address and speak briefly on the matter. All comments must be directed to the Mayor or City Commission as a whole, not an individual City Commissioner, a City staff member or another member of the audience. Citizens may be heard during PUBLIC HEARINGS or at any time any agenda item is before the City Commission for consideration by following the same procedure described above.

14. CITY MANAGER'S REPORT

15. CITY ATTORNEY'S REPORT

16. CITY CLERK'S REPORT

17. CITY COMMISSIONER'S REPORTS/COMMENTS

18. ADJOURNMENT

Date

Donna G. Gardner, CMC
City Clerk