

CITY OF CASSELBERRY CITY COMMISSION MEETING

Monday, January 22, 2024
5:30 PM

City Commission Chambers
1st Floor, Casselberry City Hall
95 Triplet Lake Drive, Casselberry, Florida

TO THE PUBLIC: Persons are advised that, if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the A.D.A. Coordinator, 48 hours in advance of the meeting at (407) 262-7700, ext. 1150.

Any invocation that may be offered before the official start of the City Commission meeting is the voluntary offering of a private citizen to and for the Commission pursuant to Resolution 15-2808. The views and beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Commission and do not necessarily represent their individual religious beliefs, nor are the views or beliefs expressed intended to suggest allegiance to or preference for any particular religion, denomination, faith, creed, or belief of the City Commission or the City of Casselberry. No person in attendance at this meeting is or shall be required to participate in any invocation, and the decision whether or not to participate will have no impact on his or her right to actively participate in the meeting.

This is a public meeting, and the public is invited to attend. The agenda is subject to change. Please be advised that one (1) or more members of any of the City's Advisory Boards may be in attendance and may participate in the discussions at the meeting.

Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk's Office by calling (407) 262-7700, Ext. 1133 or emailing cityclerk@casselberry.org.

AGENDA

1. **MEETING CALL TO ORDER**
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **MINUTES**

A. **Minutes of January 8, 2024 - Regular Meeting**

6. **PRESENTATIONS/ COMMENDATIONS - None**

7. **CONSENT AGENDA**

The action proposed to be taken is stated for each item on the Consent Agenda. Unless one item is removed from the Consent Agenda by a City Commission member, no discussion on individual items will occur and a single motion will approve all items.

- A. **Approval of Legal Services Invoices**

- Garganese, Weiss, D'Agresta & Salzman, P.A., Invoice No. 99563 - \$9,907.14
- Fishback Dominick LLP, Invoice No. 118254 - \$660.00

- B. **Resolution 24-3394 - FY24 First Quarter Budget Amendments and Budget Transfers**

Approval of Resolution 24-3394 to formally adopt budget amendments and budget transfers approved during the first quarter of FY 2024 is requested.

- C. **Piggyback Agreement for Purchase and Installation of Two Pavilions for "Wheel Park" - Phase 1**

Consideration for approval to piggyback Clay County's Contract #18/19-2 *Various Equipment and Amenities for Parks and Playgrounds* for the purchase of two pavilions from Rep Services, Inc. to be installed for the "Wheel Park" - Phase 1 project in the amount of \$170,259.30 is requested.

D. Piggyback Agreement for Purchase and Installation of a Pavilion for "Wheel Park" - Phase 2

Consideration for approval to piggyback Clay County's Contract #18/19-2 *Various Equipment and Amenities for Parks and Playgrounds* for the purchase of a pavilion from Rep Services, Inc. to be installed for the "Wheel Park" - Phase 2 project in the amount of \$88,116.15 is requested.

E. Piggyback Agreement with Sweep America Intermediate Holdings, LLC for Streetsweeping Services

Consideration of a piggyback agreement with Sweep America Intermediate Holdings, LLC for streetsweeping services on an as-needed basis not to exceed \$213,600 is requested.

F. Piggyback Agreement with Stewart's Electric Motor Works, Inc. for Electric Motor and Pump Repair Services

Consideration for approval to piggyback the City of West Palm Beach's Contract Number 31753 with Stewart's Electric Motor Works, Inc. for Electric Motor and Pump Repair Services, on an as-needed basis, for an amount not to exceed \$125,000 is requested.

G. Agreement with Selectron Technologies, Inc. for Interactive Voice Response Solutions

Consideration to amend executed agreement EX-2017-0244 with Selectron Technologies, Inc. for an interactive voice response solution system to extend the agreement for an additional four years at an amount not to exceed \$140,565 is requested.

H. Budget Amendment #24-024 Recognizing Net Proceeds of the 2023 Swing "Fore" the Arts Golf Tournament

Approval of Budget Amendment #24-024 to recognize net proceeds of \$8,476 for the 2023 (Fiscal Year 2023-2024) Swing "Fore" the Arts Golf Tournament is requested.

I. Task Authorization No. 3 with HDR Engineering, Inc. for Design of the Central Casselberry Connectivity Project and Related Budget Amendment #24-025

Approval of Task Authorization No. 3 with HDR Engineering, Inc. for design services for Project PW 2301 Central Casselberry Connectivity Project (PW 2301) in the amount of \$423,296.25 and related Budget Amendment #24-025 is requested.

J. Purchase and Installation of Gas Line from TECO Peoples Gas for Replacement Generator for City Hall and Related Budget Amendment #24-026

Approval of an Agreement with TECO Peoples Gas in the amount of \$5,504 for purchase and installation of a gas line to serve a future replacement generator for City Hall and related Budget Amendment #24-026 is requested.

8. DISCUSSION ITEMS

A. Future Agenda Items

9. RESOLUTIONS - None

10. FIRST READING OF ORDINANCES

A. First Reading of Ordinance 24-1591 - Providing for the Voluntary Annexation of One (1) Parcel Located at 2075 Howell Branch Road

Approval of Ordinance 24-1591 on first reading for the voluntary annexation of one (1) property located at 2075 Howell Branch Road is requested.

B. First Reading of Ordinance 24-1592 - Amending the Existing Slovak Garden Planned Unit Development (PUD) for 3110 Howell Branch Road and 3128 Orava Lane and Approving the Associated PUD Agreement and Concept Plan

Approval of Ordinance 24-1592 on first reading, amending the Slovak Garden Planned Unit Development (PUD) Agreement and Concept Plan established via Ordinance 21-1551 to provide for the second phase of development located at 3110 Howell Branch Road and 3128 Orava Lane. (ZB 21-04) is requested.

11. PUBLIC HEARINGS - None

The purpose of a Public Hearing is to receive input regarding the item being considered. Public Hearings are not intended to be a time for the public to obtain information about the subject matter of the hearing. (Hearing Sequence: 1st - Staff; 2nd - Applicant/Requesting Party; 3rd - Public; 4th - opportunity for brief rebuttals, if appropriate; Final - City Commission motion, discussion and action.)

12. OTHER ITEMS

A. Volunteer Board Appointments

13. CITIZENS' COMMENTS

Persons who wish to make comment or make inquiry on any matter NOT ON THIS AGENDA may do so at this time. Please raise your hand and when recognized by the Mayor, come forward to the microphone, give your name and address and speak briefly on the matter. All comments must be directed to the Mayor or City Commission as a whole, not an individual City Commissioner, a City staff member or another member of the audience. Citizens may be heard during PUBLIC HEARINGS or at any time any agenda item is before the City Commission for consideration by following the same procedure described above.

14. CITY MANAGER'S REPORT

A. Procurement Information Report for the Period December 1, 2023 through December 31, 2023

The December 2023 Procurement Information Report is provided for review.

15. CITY ATTORNEY'S REPORT

16. CITY CLERK'S REPORT

17. CITY COMMISSIONER'S REPORTS/COMMENTS

18. ADJOURNMENT

Date

Donna G. Gardner, CMC
City Clerk