

CITY OF CASSELBERRY CITY COMMISSION MEETING

Monday, April 8, 2024
5:30 PM

City Commission Chambers
1st Floor, Casselberry City Hall
95 Triplet Lake Drive, Casselberry, Florida

TO THE PUBLIC: Persons are advised that, if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the A.D.A. Coordinator, 48 hours in advance of the meeting at (407) 262-7700, ext. 1150.

Any invocation that may be offered before the official start of the City Commission meeting is the voluntary offering of a private citizen to and for the Commission pursuant to Resolution 15-2808. The views and beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Commission and do not necessarily represent their individual religious beliefs, nor are the views or beliefs expressed intended to suggest allegiance to or preference for any particular religion, denomination, faith, creed, or belief of the City Commission or the City of Casselberry. No person in attendance at this meeting is or shall be required to participate in any invocation, and the decision whether or not to participate will have no impact on his or her right to actively participate in the meeting.

This is a public meeting, and the public is invited to attend. The agenda is subject to change. Please be advised that one (1) or more members of any of the City's Advisory Boards may be in attendance and may participate in the discussions at the meeting.

Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk's Office by calling (407) 262-7700, Ext. 1133 or emailing cityclerk@casselberry.org.

AGENDA

1. MEETING CALL TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. MINUTES

A. Minutes of December 11, 2023 - Regular Meeting

6. PRESENTATIONS/ COMMENDATIONS

A. Proclamation: Water Conservation Month

Mayor Henson will present Kelly Brock, Public Works & Utilities Director, with a proclamation designating April as Water Conservation Month in the City of Casselberry.

7. CONSENT AGENDA

The action proposed to be taken is stated for each item on the Consent Agenda. Unless one item is removed from the Consent Agenda by a City Commission member, no discussion on individual items will occur and a single motion will approve all items.

A. Approval of Legal Services Invoices

- Garganese, Weiss, D'Agresta & Salzman, P.A., Invoice No. 100439 - \$12,600.19

B. Piggyback Agreement with Danus Utilities, Inc. for Sanitary Sewer Manhole, Vault, and Lift Station Rehabilitation

Consideration for approval to piggyback the City of Clermont's Agreement No. 2023-071 with Danus Utilities, Inc. for Sanitary Sewer Manhole, Vault and Lift Station Rehabilitation services on an as-needed basis for an amount not to exceed \$3,000,000 for the term beginning April 8, 2024 through July 24, 2026 is requested.

C. **Amendment No. 2 to Agreement with Yellowstone Landscape – Southeast, LLC for Grounds Maintenance Services for Stormwater Ponds and Ditches**

Consideration for approval of Amendment No. 2 to the agreement with Yellowstone Landscape- Southeast, LLC for grounds maintenance services for stormwater ponds and ditches in order to extend the term for two more years and increase total approved compensation by \$118,005 for the contract extension is requested.

D. **Amendment No. 2 to the Agreement with WSP USA Environment & Infrastructure, Inc. for Continuing Professional Services for Stormwater and Lakes Management Projects**

Consideration to approve Amendment No. 2 to the agreement with WSP USA Environment & Infrastructure, Inc. for Continuing Professional Services for Stormwater and Lakes Management Projects in order to extend term and modify rates is requested.

E. **Amendment No. 1 to the Agreement with Geosyntec Consultants, Inc. for Continuing Professional Services Contracts for Stormwater and Lakes Management Projects**

Consideration to approve Amendment No. 1 to the agreement with Geosyntec Consultants, Inc. for Continuing Professional Services Contracts for Stormwater and Lakes Management Projects in order to extend term and modify rates is requested.

F. **Amendment No. 2 to the Agreement with CPH Consulting, LLC for Continuing Professional Services Contracts for Stormwater and Lakes Management Projects**

Consideration to approve Amendment No. 2 to the agreement with CPH Consulting, LLC for Continuing Professional Services Contracts for Stormwater and Lakes Management Projects in order to extend term and modify rates is requested.

G. **Budget Amendment #24-034 - Provide Additional Funding for the New Casselberry Police Headquarters**

Approval of Budget Amendment #24-034 to re-establish a budget from FY2023 to provide additional funding for the New Casselberry Police Headquarters project, PD2001, is requested.

8. DISCUSSION ITEMS

A. **Future Agenda Items**

9. RESOLUTIONS

A. **Resolution 24-3410 - Legislation in Progress to Allow Medical Services in the OR (Office/Residential) Zoning District**

Approval of a Resolution to establish legislation in progress regarding permitting medical services in the OR (Office/Residential) zoning district is requested.

10. FIRST READING OF ORDINANCES

A. **First Reading of Ordinance 24-1599 - Amending, Repealing, and Replacing Various Sections of City Code Relating to Noise and Nuisance Abatement**

Approval of Ordinance 24-1599 on first reading, to amend, repeal, and replace various sections of the City's *Code of Ordinances* and *Unified Land Development Regulations* relating to noise and nuisance abatement, is requested.

B. **First Reading of Ordinance 24-1600 - Amending the *Future Land Use Map* Designation for Property Located at Parcel ID 28-21-30-300-0280-0000 (2075 Howell Branch Road)**

Approval of Ordinance 24-1600 on first reading, amending the City's *Future Land Use Map* (FLUM) designation for one parcel located at 2075 Howell Branch Road (Parcel ID 28-21-30-300-0280-0000) from Seminole County Office (OFF) to City of Casselberry Commercial (C), is requested.

11. PUBLIC HEARINGS - None

The purpose of a Public Hearing is to receive input regarding the item being considered. Public Hearings are not intended to be a time for the public to obtain information about the subject matter of the hearing. (Hearing Sequence: 1st - Staff; 2nd - Applicant/Requesting Party; 3rd - Public; 4th - opportunity for brief rebuttals, if appropriate; Final - City Commission motion, discussion and action.)

12. OTHER ITEMS - None

13. CITIZENS' COMMENTS

Persons who wish to make comment or make inquiry on any matter NOT ON THIS AGENDA may do so at this time. Please raise your hand and when recognized by the Mayor, come forward to the microphone, give your name and address and speak briefly on the matter. All comments must be directed to the Mayor or City Commission as a whole, not an individual City Commissioner, a City staff member or another member of the audience. Citizens may be heard during PUBLIC HEARINGS or at any time any agenda item is before the City Commission for consideration by following the same procedure described above.

14. CITY MANAGER'S REPORT

15. CITY ATTORNEY'S REPORT

16. CITY CLERK'S REPORT

17. CITY COMMISSIONER'S REPORTS/COMMENTS

18. ADJOURNMENT

Date

Donna G. Gardner, CMC
City Clerk