

CITY OF CASSELBERRY CITY COMMISSION MEETING

Monday, June 10, 2024
5:30 PM

City Commission Chambers
1st Floor, Casselberry City Hall
95 Triplet Lake Drive, Casselberry, Florida

TO THE PUBLIC: Persons are advised that, if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the A.D.A. Coordinator, 48 hours in advance of the meeting at (407) 262-7700, ext. 1150.

Any invocation that may be offered before the official start of the City Commission meeting is the voluntary offering of a private citizen to and for the Commission pursuant to Resolution 15-2808. The views and beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Commission and do not necessarily represent their individual religious beliefs, nor are the views or beliefs expressed intended to suggest allegiance to or preference for any particular religion, denomination, faith, creed, or belief of the City Commission or the City of Casselberry. No person in attendance at this meeting is or shall be required to participate in any invocation, and the decision whether or not to participate will have no impact on his or her right to actively participate in the meeting.

This is a public meeting, and the public is invited to attend. The agenda is subject to change. Please be advised that one (1) or more members of any of the City's Advisory Boards may be in attendance and may participate in the discussions at the meeting.

Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk's Office by calling (407) 262-7700, Ext. 1133 or emailing cityclerk@casselberry.org.

AGENDA

1. MEETING CALL TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. MINUTES

A. **Minutes of May 16, 2024 - Executive Session**

B. **Minutes of May 13, 2024 - Regular Meeting**

6. PRESENTATIONS/ COMMENDATIONS

A. **Proclamation: Recognizing June 19, 2024 as Juneteenth**

Mayor Henson will read a proclamation recognizing June 19, 2024 as Juneteenth in the City of Casselberry.

B. **Proclamation: Recognizing June 2024 as Pride Month**

Mayor Henson will read a proclamation recognizing June 2024 as Pride Month in the City of Casselberry.

7. CONSENT AGENDA

The action proposed to be taken is stated for each item on the Consent Agenda. Unless one item is removed from the Consent Agenda by a City Commission member, no discussion on individual items will occur and a single motion will approve all items.

A. **Approval of Legal Services Invoices**

- Garganese, Weiss, D'Agresta & Salzman, P.A., Invoice No. 100969 - \$26,036.84
- Fisher & Phillips LLP, Invoice No. 1954969 - \$152.50
- Fishback Dominick LLP, Invoice No. 120174 - \$323.00

B. Award of Bid for RFP-2024-1109 and Agreement with Gray Matter Systems, LLC for Supervisory Control and Data Acquisition (SCADA) Replacement Services and Related Budget Amendment #24-046

Consideration to award a bid for RFP-2024-1109 and execute an agreement with Gray Matter Systems, LLC for Supervisory Control and Data Acquisition (SCADA) Replacement and Maintenance Services over five years for an amount not to exceed \$2,000,000 for the term of the agreement, and associated Budget Amendment #24-046 is requested. The initial installation and start-up with contingency is estimated to cost \$436,367.55.

C. Piggyback Purchase and Installation of ADA We-Go-Swing from Rep Services for "Wheel Park" - Phase 1

Consideration for approval to piggyback The School District of Manatee County (Contract SDMC No. 21-0053-MR) Park and Playground Equipment for the purchase of an ADA We-Go-Swing from Rep Services, Inc. to be installed for the "Wheel Park" - Phase 1 project in the amount of \$91,214.35 is requested.

D. Task Authorization No. 18 with Inliner Solutions LLC for FY24 Gravity Sewer Lining Services

Approval of Task Authorization No. 18 with Inliner Solutions, LLC for FY 2024 Gravity Sewer Lining in the amount of \$449,950 is requested.

E. Sole Source Purchase of a Replacement Pump for the South Water Treatment Plant High Speed Service Pump #7 and Related Budget Amendment #24-045

Approval of the single/sole source purchase of a replacement pump at a cost of \$58,976 for the South Water Treatment Plant High Speed Service Pump #7 and related Budget Amendment #24-045 is requested.

F. Resolution 24-3422 - Seminole County Sheriff's Office Subrecipient Agreement for the High Intensity Drug Trafficking Areas Program

Approval of Resolution 24-3422 authorizing execution of the Seminole County Sheriff's Office Subrecipient Agreement for continued participation by the Casselberry Police Department in the Central Florida High Intensity Drug Trafficking Areas program is requested.

G. Resolution 24-3424- Utility Easement Agreement with Austin Ricci and Tori Lynn Ricci for Parcel ID: 28-21-30-503-0000-0410 (645 Brookwood Lane)

Approval of Resolution 24-3424 which provides for approval of a Utility Easement Agreement with Austin Ricci and Tori Lynn Ricci for utilities located on the property of 645 Brookwood Lane is requested.

H. Donation from State Law Enforcement Trust Funds to the Phi Beta Sigma Fraternity, Inc. Gamma Delta Sigma Chapter "Getting In Good Trouble" Awards Luncheon and Related Budget Amendment #24-044

Approval to donate \$1,500 from State Law Enforcement Trust Funds Phi Beta Sigma Fraternity, Inc. Gamma Delta Sigma Chapter "Getting in Good Trouble" Awards Luncheon and related Budget Amendment #24-044 is requested.

I. Resolution 24-3425 - Florida State Lodge Fraternal Order of Police Collective Bargaining Agreement

Approval of Resolution 24-3425 which provides for ratification and authorization to execute a collective bargaining agreement between the City of Casselberry and the Florida State Lodge Fraternal Order of Police is requested.

J. Resolution 24-3429 - Approving CASTO Casselberry North Final Plat

Approval of Resolution 24-3429, providing for the execution of the CASTO Casselberry North Final Plat, is requested.

8. DISCUSSION ITEMS

A. Future Agenda Items

9. RESOLUTIONS

- A. **Resolution 24-3426 - Interlocal Agreement with Seminole County, the School Board of Seminole County, and the Municipalities of Seminole County Relating to the Shared Distribution and Use of the One Cent Local Government Infrastructure Surtax**
Approval of Resolution 24-3426 providing for approval of an Interlocal Agreement with Seminole County, the School Board of Seminole County, and the municipalities of Seminole County relating to the shared distribution and use of the One Cent Local Government Infrastructure Surtax is requested.
- B. **Resolution 24-3427 - Approving a Vacant Land Contract Between Casselberry Investment Properties, LTD, and the City of Casselberry for Eleven Properties and Related Budget Amendment #24-038**
Approval of Resolution 24-3427 providing for approval of a Vacant Land Contract for the purchase of eleven miscellaneous properties owned by Casselberry Investment Properties, LTD and related Budget Amendment #24-038 is requested. The purchase price for the eleven properties is \$74,172 plus closing costs.
- C. **Resolution 24-3428 - Approving a Land Donation Agreement Between Casselberry Investment Properties, LTD; Lilian Carroll; and Lilian Carroll, as Successor Trustee of the John Norris Casselberry Revocable Trust Dated June 8, 1992; and the City of Casselberry for Six Properties**
Approval of Resolution 24-3428 providing for approval of a Land Donation Agreement between Casselberry Investment Properties, LTD; Lilian Carroll; and Lilian Carroll, as Successor Trustee of the John Norris Casselberry Revocable Trust Dated June 8, 1992, and the City of Casselberry for six properties is requested.

10. FIRST READING OF ORDINANCES

- A. **First Reading of Ordinance 24-1604 - Amending Section 9, Effective Date of Charter Amendments of Ordinance 23-1590**
Approval of Ordinance 24-1604 on first reading, amending Section 9, Effective Date of Charter Amendments of Ordinance 23-1590 to state that all Charter Amendments, if approved by the electors on August 20, 2024, apply to the August 20, 2024 election, is requested.

11. PUBLIC HEARINGS

The purpose of a Public Hearing is to receive input regarding the item being considered. Public Hearings are not intended to be a time for the public to obtain information about the subject matter of the hearing. (Hearing Sequence: 1st - Staff; 2nd - Applicant/Requesting Party; 3rd - Public; 4th - opportunity for brief rebuttals, if appropriate; Final - City Commission motion, discussion and action.)

- A. **Second Reading of Ordinance 24-1601 - Amending the City's Official Zoning Map Designation for One (1) Parcel Located at 1398 S.R. 436 (Parcel ID 28-21-30-300-054B-0000) and Approving the Associated Planned Unit Development (PUD) Agreement and Concept Plan**
Adoption of Ordinance 24-1601 on second and final reading, amending the *Official Zoning Map* classification for one (1) parcel located at 1398 S.R. 436 (Parcel ID 28-21-30-300-054B-0000) from CG (Commercial General) to PMX-HIGH (Planned Mixed-Use: High Rise) and approving a Planned Unit Development (PUD) Agreement and Concept Plan for an age-restricted apartment complex is requested.
- B. **Second Reading of Ordinance 24-1602 - Amending the Official Zoning Map Classification for Two Properties Located at 2075 and 2035 Howell Branch Road**
Adoption of an Ordinance on second and final reading, amending the City's Official Zoning Map classification from Seminole County OP (Office Professional) to City of Casselberry CG (Commercial General) for one (1) parcel located at 2075 Howell Branch Road (Parcel Identification Number 28-21-30-300-0280-0000), and from City of Casselberry OR (Office Residential) to City of Casselberry CG (Commercial General) for one (1) parcel located at 2035 Howell Branch Road (Parcel Identification Number 28-21-30-538-0000-0020), is requested.
- C. **Second Reading of Ordinance 24-1603 - Amending the Official Zoning Map Classification for Property Located at 329 Seminola Boulevard (Parcel ID 09-21-30-502-0000-0020)**
Adoption of Ordinance 24-1603 on second reading, amending the City's Official Zoning Map Classification from R-12.5 (Low Density Single-Family Residential) to RMF-13 (Medium Density Multi-Family Residential) for one (1) parcel located at 329 Seminola Boulevard (Parcel ID 09-21-30-502-0000-0020) is requested.

12. OTHER ITEMS

A. Site Plan Approval for a Development of Community Impact at Dew Drop Park - 1471 Canterbury Circle (SPR 24-13)

Site Plan Approval for a Development of Community Impact for significant improvements at Dew Drop Park, located at 1471 Canterbury Circle, is requested. (Parcel ID 15-21-30-502-0H00-0000)

13. CITIZENS' COMMENTS

Persons who wish to make comment or make inquiry on any matter NOT ON THIS AGENDA may do so at this time. Please raise your hand and when recognized by the Mayor, come forward to the microphone, give your name and address and speak briefly on the matter. All comments must be directed to the Mayor or City Commission as a whole, not an individual City Commissioner, a City staff member or another member of the audience. Citizens may be heard during PUBLIC HEARINGS or at any time any agenda item is before the City Commission for consideration by following the same procedure described above.

14. CITY MANAGER'S REPORT

15. CITY ATTORNEY'S REPORT

16. CITY CLERK'S REPORT

17. CITY COMMISSIONER'S REPORTS/COMMENTS

18. ADJOURNMENT

Date

Donna G. Gardner, CMC
City Clerk