

CITY OF CASSELBERRY CITY COMMISSION MEETING

Monday, October 14, 2024
5:30 PM

City Commission Chambers
1st Floor, Casselberry City Hall
95 Triplet Lake Drive, Casselberry, Florida

TO THE PUBLIC: Persons are advised that, if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the A.D.A. Coordinator, 48 hours in advance of the meeting at (407) 262-7700, ext. 1150.

Any invocation that may be offered before the official start of the City Commission meeting is the voluntary offering of a private citizen to and for the Commission pursuant to Resolution 15-2808. The views and beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Commission and do not necessarily represent their individual religious beliefs, nor are the views or beliefs expressed intended to suggest allegiance to or preference for any particular religion, denomination, faith, creed, or belief of the City Commission or the City of Casselberry. No person in attendance at this meeting is or shall be required to participate in any invocation, and the decision whether or not to participate will have no impact on his or her right to actively participate in the meeting.

This is a public meeting, and the public is invited to attend. The agenda is subject to change. Please be advised that one (1) or more members of any of the City's Advisory Boards may be in attendance and may participate in the discussions at the meeting.

Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk's Office by calling (407) 262-7700, Ext. 1133 or emailing cityclerk@casselberry.org.

AMENDED AGENDA

1. MEETING CALL TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. MINUTES

A. Minutes of September 23, 2024 - Regular Meeting

6. PRESENTATIONS/ COMMENDATIONS

A. Mayor's Proclamation: Mobility Week - October 25, 2024 - November 2, 2024

Mayor Henson will read a Proclamation recognizing October 25, 2024 through November 2, 2024 as Mobility Week in the City of Casselberry.

7. CONSENT AGENDA

The action proposed to be taken is stated for each item on the Consent Agenda. Unless one item is removed from the Consent Agenda by a City Commission member, no discussion on individual items will occur and a single motion will approve all items.

A. Approval of Legal Services Invoices

- Garganese, Weiss, D'Agresta & Salzman, P.A., Invoice No. 102096 - \$20,950.65

B. Annexation Agreement with Public Storage for 1131 S.R. 436 (Parcel ID 21-21-30-507-0000-0030)

Pre-Annexation Agreement with Public Storage for 1131 S.R. 436 (Parcel ID 21-21-30-507-0000-0030)

C. **Reorganization of the Public Works and Utilities Department to Create Two Separate Departments and Related Budget Amendment #25-003**

Approval for the Reorganization of the Public Works and Utilities Department to create two separate departments and related Budget Amendment #25-003 is requested.

D. **Approval of Appointment of Tara Lamoureux as Utilities Director**

Approval of the City Manager's appointment of Tara Lamoureux as Utilities Director for the City of Casselberry is requested.

E. **Amendment No. 4 to the Agreement for Ground Maintenance Services - Parks with Yellowstone Landscape**

Approval of Amendment No. 4 to the Agreement for Ground Maintenance Services - Parks with Yellowstone Landscape to add Sunset Drive rights-of-ways to the annual maintenance schedule for an additional amount of \$11,440 annually (\$440 per visit) is requested.

8. DISCUSSION ITEMS

A. **Future Agenda Items**

9. RESOLUTIONS

A. **Resolution 24-3469 - Confirming the Declaration of Local State of Emergency for the City of Casselberry for Hurricane Milton and Approval of Related Budget Amendment #25-002**

Approval of Resolution 24-3469 which confirms the declaration of Local State of Emergency for the City of Casselberry for Hurricane Milton made by the City Manager on October 6, 2024 at 12:00 p.m. and related Budget Amendment #25-002 is requested.

B. **Resolution 24-3470 - Confirming Emergency Order No. 2024-003 Waiving Certain Building Permit Fees Due to Hurricane Milton**

Approval of Resolution 24-3470 confirming Emergency Order No. 2024-003 waiving certain building permit fees due to Hurricane Milton is requested.

10. FIRST READING OF ORDINANCES - None

11. PUBLIC HEARINGS - None

The purpose of a Public Hearing is to receive input regarding the item being considered. Public Hearings are not intended to be a time for the public to obtain information about the subject matter of the hearing. (Hearing Sequence: 1st - Staff; 2nd - Applicant/Requesting Party; 3rd - Public; 4th - opportunity for brief rebuttals, if appropriate; Final - City Commission motion, discussion and action.)

12. OTHER ITEMS - None

13. CITIZENS' COMMENTS

Persons who wish to make comment or make inquiry on any matter NOT ON THIS AGENDA may do so at this time. Please raise your hand and when recognized by the Mayor, come forward to the microphone, give your name and address and speak briefly on the matter. All comments must be directed to the Mayor or City Commission as a whole, not an individual City Commissioner, a City staff member or another member of the audience. Citizens may be heard during PUBLIC HEARINGS or at any time any agenda item is before the City Commission for consideration by following the same procedure described above.

14. CITY MANAGER'S REPORT

15. CITY ATTORNEY'S REPORT

16. CITY CLERK'S REPORT

17. CITY COMMISSIONER'S REPORTS/COMMENTS

18. ADJOURNMENT

Date

Donna G. Gardner, CMC
City Clerk