

CITY OF CASSELBERRY CITY COMMISSION MEETING

Monday, January 27, 2025
5:30 PM

City Commission Chambers
1st Floor, Casselberry City Hall
95 Triplet Lake Drive, Casselberry, Florida

TO THE PUBLIC: Persons are advised that, if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the A.D.A. Coordinator, 48 hours in advance of the meeting at (407) 262-7700, ext. 1150.

Any invocation that may be offered before the official start of the City Commission meeting is the voluntary offering of a private citizen to and for the Commission pursuant to Resolution 15-2808. The views and beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Commission and do not necessarily represent their individual religious beliefs, nor are the views or beliefs expressed intended to suggest allegiance to or preference for any particular religion, denomination, faith, creed, or belief of the City Commission or the City of Casselberry. No person in attendance at this meeting is or shall be required to participate in any invocation, and the decision whether or not to participate will have no impact on his or her right to actively participate in the meeting.

This is a public meeting, and the public is invited to attend. The agenda is subject to change. Please be advised that one (1) or more members of any of the City's Advisory Boards may be in attendance and may participate in the discussions at the meeting.

Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk's Office by calling (407) 262-7700, Ext. 1133 or emailing cityclerk@casselberry.org.

AGENDA

1. MEETING CALL TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. MINUTES

A. Minutes of January 13, 2025 - Regular Meeting

6. PRESENTATIONS/ COMMENDATIONS

A. Proclamation: Recognizing the Retirement of Joseph A. Murphy

Mayor Henson will present a proclamation in recognition of Joseph A. Murphy's retirement from the City of Casselberry with more than twenty-five years of dedicated public service, retiring as a Utility Technician IV in the Utilities Department.

7. CONSENT AGENDA

The action proposed to be taken is stated for each item on the Consent Agenda. Unless one item is removed from the Consent Agenda by a City Commission member, no discussion on individual items will occur and a single motion will approve all items.

A. Approval of Legal Services Invoices

- Fishback Dominick LLP, Invoice No. 122470 - \$21.00

B. Amendment No. 5 to the Agreement for Ground Maintenance Services - Parks with Yellowstone Landscape

Approval of Amendment No. 5 to the Agreement for Ground Maintenance Services - Parks with Yellowstone Landscape to add 80 N Sunset Dr and 110 Quail Pond Cir to the annual maintenance schedule for an additional amount of \$3,900 annually (\$75 per visit) is requested.

C. **Piggyback Agreement with Cisco Systems, Inc. for 3-year subscription for Cloud Phone System, Webex**

Approval to purchase 3-year subscription for cloud phone system, Webex (PBA-2025-1281) by way of piggyback agreement using NASPO contract 43220000-NASPO-19-ACS between the State of Florida and Cisco Systems is requested.

8. DISCUSSION ITEMS

A. **Future Agenda Items**

9. RESOLUTIONS

A. **Resolution 25-3480 - Repealing Resolution 15-2808 - Invocation Policy**

Approval of Resolution 25-3480 providing for repeal of Resolution 15-2808 which established the City Commission policy and procedures regarding opening invocations before meetings of the City Commission, is requested.

10. FIRST READING OF ORDINANCES - None

11. PUBLIC HEARINGS

The purpose of a Public Hearing is to receive input regarding the item being considered. Public Hearings are not intended to be a time for the public to obtain information about the subject matter of the hearing. (Hearing Sequence: 1st - Staff; 2nd - Applicant/Requesting Party; 3rd - Public; 4th - opportunity for brief rebuttals, if appropriate; Final - City Commission motion, discussion and action.)

A. **Public Hearing: Second Reading of Ordinance 24-1617 - Repealing in Its Entirety Article III, "Peddlers, Solicitors, Begging and Panhandling" of Chapter 26, "Businesses" of the City Code of Ordinances**

Approval on second reading and adoption of Ordinance 24-1617 repealing in its entirety Article III, "Peddlers, Solicitors, Begging and Panhandling" of Chapter 26, "Businesses" of the City Code of Ordinances is requested.

12. OTHER ITEMS

A. **Volunteer Board Appointments**

B. **Amendment to the Pay Grade Schedules for Sworn Police Officers and Related Budget Amendment #25-013**

It is requested to amend of the Pay Grade Schedules for several sworn police positions to ensure successful recruitment and retention and to maintain an effective workforce. It is also requested to approved related budget amendment #25-013 to provide \$502,991 in additional resources to fully fund higher salaries for all affected positions, filled or vacant, for the remainder of FY25.

13. CITIZENS' COMMENTS

Persons who wish to make comment or make inquiry on any matter NOT ON THIS AGENDA may do so at this time. Please raise your hand and when recognized by the Mayor, come forward to the microphone, give your name and address and speak briefly on the matter. All comments must be directed to the Mayor or City Commission as a whole, not an individual City Commissioner, a City staff member or another member of the audience. Citizens may be heard during PUBLIC HEARINGS or at any time any agenda item is before the City Commission for consideration by following the same procedure described above.

14. CITY MANAGER'S REPORT

A. **Procurement Information Report for the Period December 1, 2024 through December 31, 2024**

The December 2024 Procurement Information Report is provided for review.

15. CITY ATTORNEY'S REPORT

16. CITY CLERK'S REPORT

17. CITY COMMISSIONER'S REPORTS/COMMENTS

18. ADJOURNMENT

Date

Donna G. Gardner, CMC
City Clerk