

CITY OF CASSELBERRY CITY COMMISSION MEETING

Monday, February 10, 2025
5:30 PM

City Commission Chambers
1st Floor, Casselberry City Hall
95 Triplet Lake Drive, Casselberry, Florida

TO THE PUBLIC: Persons are advised that, if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the A.D.A. Coordinator, 48 hours in advance of the meeting at (407) 262-7700, ext. 1150.

This is a public meeting, and the public is invited to attend. The agenda is subject to change. Please be advised that one (1) or more members of any of the City's Advisory Boards may be in attendance and may participate in the discussions at the meeting.

Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk's Office by calling (407) 262-7700, Ext. 1133 or emailing cityclerk@casselberry.org.

AMENDED AGENDA

1. MEETING CALL TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. MINUTES

A. Minutes of January 27, 2025 - Regular Meeting

6. PRESENTATIONS/ COMMENDATIONS - None

7. CONSENT AGENDA

The action proposed to be taken is stated for each item on the Consent Agenda. Unless one item is removed from the Consent Agenda by a City Commission member, no discussion on individual items will occur and a single motion will approve all items.

A. Approval of Legal Services Invoices

- Garganese, Weiss, D'Agresta & Salzman, P.A., Invoice No. 103034 - \$16,666.50

B. Resolution 25-3482 - FY25 First Quarter Budget Amendments and Budget Transfers

Approval of Resolution 25-3482 to formally adopt budget amendments and budget transfers approved during the first quarter of FY 2025 is requested.

C. Resolution 25-3483 - Urging the Florida State Legislature to Enact Legislation to Provide a Public Records Exemption for Municipal Clerks

Approval of Resolution 25-3483 urging the Florida State Legislature to enact legislation to provide a public records exemption for Municipal Clerks and employees who perform municipal elections work or have any part in code enforcement functions of a city is requested.

D. Resolution 25-3484 - Acknowledging the Charter Amendments Approved by the Electorate at the August 20, 2024 City Election for Purposes of Codification

Approval of Resolution 25-3484, acknowledging Charter Amendments approved by the electorate at the August 20, 2024 City Election for purposes of codification into the City Charter by Municode is requested.

E. **Piggyback Agreement with George Gideon Auctioneers, Inc. for the Provision of Surplus Property Online Auction Services for the City of Casselberry**

Consideration for approval to piggyback the School District of Osceola County, Florida On-Line Auction Services Agreement with George Gideon Auctioneers, Inc. for the provision of surplus property online auction services is requested.

F. **Award of Bid and Execution of Agreements for Building Official & Support Services with UES Professional Solutions, LLC, and PDCS, LLC**

Approval of an award of bid and authorization to execute agreements with UES Professional Solutions, LLC, and PDCS, LLC, for Building Official Services is requested.

G. **Task Authorization No. 2 with U.S. Submergent Technologies for Cleaning of the Water Reclamation Facility's Surge Tank #2 and Plant #1**

Approval of Task Authorization No. 2 with U.S. Submergent Technologies for Cleaning of the Water Reclamation Facility's Surge Tank #2 and Plant #1 in the amount of \$97,900.00 is requested.

H. **Board Appointments - South Seminole North Orange County Wastewater Transmission Authority**

Consideration to reappoint Matt Baker as the City's regular member and to appoint Tara Lamoureux as the alternate member to the South Seminole North Orange County Wastewater Transmission Authority is requested.

8. DISCUSSION ITEMS

A. **Future Agenda Items**

9. FIRST READING OF ORDINANCES - None

10. PUBLIC HEARINGS - None

The purpose of a Public Hearing is to receive input regarding the item being considered. Public Hearings are not intended to be a time for the public to obtain information about the subject matter of the hearing. (Hearing Sequence: 1st - Staff; 2nd - Applicant/Requesting Party; 3rd - Public; 4th - opportunity for brief rebuttals, if appropriate; Final - City Commission motion, discussion and action.)

11. RESOLUTIONS

A. **Resolution 25-3481 - English Estates Water Main Replacement Phase I & Seminole County Oxford Road Sidewalk and Drainage Project and Related Budget Amendment #25-012**

Approval of Resolution 25-3481 authorizing Seminole County to Proceed with the Award of the City of Casselberry's English Estates Water Main Replacement Phase I Project as part of the Oxford Road Sidewalk and Drainage Project for a total cost of \$3,228,844.00 to Mercon Construction Company and related Budget Amendment #25-012 is requested.

12. OTHER ITEMS

A. **Single Source Agreement with Masci General Contractors for Casselberry Utility Relocation on the Seminole County Oxford Road Expansion Project and Related Budget Amendment #25-014**

Approval of the single source agreement with Masci General Contractor, Inc. for Utility Relocates associated with the Seminole County Oxford Road Expansion Project in the amount of \$154,431.06 and related Budget Amendment #25-014 is requested.

13. CITIZENS' COMMENTS

Persons who wish to make comment or make inquiry on any matter NOT ON THIS AGENDA may do so at this time. Please raise your hand and when recognized by the Mayor, come forward to the microphone, give your name and address and speak briefly on the matter. All comments must be directed to the Mayor or City Commission as a whole, not an individual City Commissioner, a City staff member or another member of the audience. Citizens may be heard during PUBLIC HEARINGS or at any time any agenda item is before the City Commission for consideration by following the same procedure described above.

14. CITY MANAGER'S REPORT

15. CITY ATTORNEY'S REPORT

16. CITY CLERK'S REPORT

17. CITY COMMISSIONER'S REPORTS/COMMENTS

18. ADJOURNMENT

Date

Donna G. Gardner, CMC
City Clerk