

CITY OF CASSELBERRY CITY COMMISSION MEETING

Monday, March 10, 2025
5:30 PM

City Commission Chambers
1st Floor, Casselberry City Hall
95 Triplet Lake Drive, Casselberry, Florida

TO THE PUBLIC: Persons are advised that, if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the A.D.A. Coordinator, 48 hours in advance of the meeting at (407) 262-7700, ext. 1150.

This is a public meeting, and the public is invited to attend. The agenda is subject to change. Please be advised that one (1) or more members of any of the City's Advisory Boards may be in attendance and may participate in the discussions at the meeting.

Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk's Office by calling (407) 262-7700, Ext. 1133 or emailing cityclerk@casselberry.org.

AGENDA

1. MEETING CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. MINUTES

A. Minutes of February 24, 2025 - Regular Meeting

6. PRESENTATIONS/ COMMENDATIONS

A. Proclamation: Recognizing the Retirement of Daphne Harmon

Mayor Henson will present a proclamation in recognition of Daphne Harmon's retirement from the City of Casselberry after 40 years of dedicated public service, retiring as the Records Supervisor in the Police Department.

7. CONSENT AGENDA

The action proposed to be taken is stated for each item on the Consent Agenda. Unless one item is removed from the Consent Agenda by a City Commission member, no discussion on individual items will occur and a single motion will approve all items.

A. Resolution 25-3488 - Amendment No. 1 to the Agreement with Cypress Golf Management, LLC for Golf Course Management Services at the Casselberry Golf Club

Approval of Resolution 25-3488 authorizing execution of Amendment No. 1 to the Agreement with Cypress Golf Management, LLC for Golf Course Management Services at the Casselberry Golf Club to extend the term for an additional three (3) years is requested.

B. Resolution 25-3489 - Authorizing Execution of a Release, Hold Harmless and Indemnification Agreement with Seminola Plaza Located at 1523 Seminola Boulevard and establishing a penalty for violation of Section 68-41 of the City Code

Establishing a penalty for violation of Section 68-41 of the City Code and approval of Resolution 25-3489 authorizing the execution of a Release, Hold Harmless and Indemnification Agreement with Seminola Plaza located at 1523 Seminola Boulevard is requested.

C. Task Authorization #6 with CPH Consulting, LLC for Project PW 2518 Lake Concord Letter of Map Revision

Approval of Task Authorization No. 6 with CPH Consulting, LLC for the PW 2518 Lake Concord Letter of Map Revision (LOMR) not to exceed \$80,049 to be funded by the Casselberry Community Redevelopment Agency (CRA) is requested.

D. Agreement with Schenkel & Shultz, Inc. for the Implementation of the Brightwater Estate Conceptual Plan

Approval of Agreement SOQ-2025-1233 with Schenkel & Shultz, Inc. for implementation of the Brightwater Estate Conceptual Plan is requested.

E. Authorization to Demolish the Former Police Station and Associated Structures/Facilities

Authorization to demolish the former Police Station located at 4195 S. US Highway 17-92 and any associated structures/facilities and to request that the Community Redevelopment Agency fund the project is requested.

8. DISCUSSION ITEMS

A. Future Agenda Items

9. RESOLUTIONS

A. Resolution 25-3490 - Locally Funded Agreement with Florida Department of Transportation to provide for Design Services for Safety Improvements to SR 436 and Related Budget Amendment #25-019

Approval of Resolution 25-3490 authorizing execution of a Locally Funded Agreement with the Florida Department of Transportation to provide for design services in the amount of \$293,341 for safety improvements to SR 436 from Lake Howell Rd to the County line and related Budget Amendment #25-019 is requested.

B. Resolution 25-3491 - Three Party Escrow Agreement with Florida Department of Transportation and Department of Financial Services to provide for Design Services for Safety Improvements to SR 436

Approval of Resolution 25-3491 authorizing execution of a Three Party Escrow Agreement with the Florida Department of Transportation and the Florida Department of Financial Services Division of Treasury to provide for design services for safety improvements to SR 436 from Lake Howell Rd to the County line is requested.

10. FIRST READING OF ORDINANCES - None

11. PUBLIC HEARINGS - None

The purpose of a Public Hearing is to receive input regarding the item being considered. Public Hearings are not intended to be a time for the public to obtain information about the subject matter of the hearing. (Hearing Sequence: 1st - Staff; 2nd - Applicant/Requesting Party; 3rd - Public; 4th - opportunity for brief rebuttals, if appropriate; Final - City Commission motion, discussion and action.)

12. OTHER ITEMS - None

13. CITIZENS' COMMENTS

Persons who wish to make comment or make inquiry on any matter NOT ON THIS AGENDA may do so at this time. Please raise your hand and when recognized by the Mayor, come forward to the microphone, give your name and address and speak briefly on the matter. All comments must be directed to the Mayor or City Commission as a whole, not an individual City Commissioner, a City staff member or another member of the audience. Citizens may be heard during PUBLIC HEARINGS or at any time any agenda item is before the City Commission for consideration by following the same procedure described above.

14. CITY MANAGER'S REPORT

15. CITY ATTORNEY'S REPORT

16. CITY CLERK'S REPORT

17. CITY COMMISSIONER'S REPORTS/COMMENTS

18. ADJOURNMENT

Date

Donna G. Gardner, CMC
City Clerk