

CITY OF CASSELBERRY CITY COMMISSION MEETING

Monday, April 14, 2025
5:30 PM

City Commission Chambers
1st Floor, Casselberry City Hall
95 Triplet Lake Drive, Casselberry, Florida

TO THE PUBLIC: Persons are advised that, if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the A.D.A. Coordinator, 48 hours in advance of the meeting at (407) 262-7700, ext. 1150.

This is a public meeting, and the public is invited to attend. The agenda is subject to change. Please be advised that one (1) or more members of any of the City's Advisory Boards may be in attendance and may participate in the discussions at the meeting.

Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk's Office by calling (407) 262-7700, Ext. 1133 or emailing cityclerk@casselberry.org.

AGENDA

1. MEETING CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. MINUTES

A. Minutes of March 24, 2025 - Regular Meeting

6. PRESENTATIONS/ COMMENDATIONS

A. Mayor's Proclamation: Celebrate Trails Day - April 26, 2025

Mayor Henson will read a Proclamation recognizing April 26, 2025 as Celebrate Trails Day in the City of Casselberry.

B. Mayor's Proclamation: Water Conservation Month - April 2025

Mayor Henson will present Tara Lamoureux, Utilities Director, with a proclamation designating April as Water Conservation Month in the City of Casselberry.

C. Mayor's Proclamation: Autism Acceptance Month - April 2025

Mayor Henson will read a Proclamation recognizing April 2025 as Autism Acceptance Month in the City of Casselberry.

7. CONSENT AGENDA

The action proposed to be taken is stated for each item on the Consent Agenda. Unless one item is removed from the Consent Agenda by a City Commission member, no discussion on individual items will occur and a single motion will approve all items.

A. Approval of Legal Services Invoices

- Garganese, Weiss, D'Agresta & Salzman, P.A., Invoice No. 103606 - \$23,445.55

B. Task Authorization #7 with CPH, LLC. for PW2516 Gee Creek Watershed Erosion Control (Due to Hurricane Milton) and Related Budget Amendment #25-026

Approval of Task Authorization No. 7 with CPH, LLC. for the survey and design services for PW 2516 Gee Creek Watershed Erosion Control (due to Hurricane Milton) not to exceed \$236,249 and related Budget Amendment #25-026 is requested.

C. **Single Source Purchase of a Faro Focus 100M Core Laser Scanner w/ 360° Pano Camera, Related Equipment, Accessories, Warranty, and Training for the Police Department's Crime Scene & Traffic Units and related Budget Amendment #25-020**

Approval for the single source purchase of a Faro Focus 100M Core Laser Scanner w/ 360° Pano Camera, related equipment, accessories, warranty, and training for the Police Department's crime scene & traffic units in the amount of \$70,948, for a one-time purchase with no annual contract and related Budget Amendment #25-020 is requested.

D. **Resolution 25-3495 Notice of Site Dedication and Limitation of Use for "Wheel Park" Phase 1 Related to Florida Recreation Development Assistance Program**

Approval of Resolution 25-3495 providing for approval of a Notice of Site Dedication and Limitation of Use for "Wheel Park" Phase 1 associated with a Florida Recreation Development Assistance Program Grant received for the park to be dedicated in perpetuity as an outdoor recreation site for the use and benefit of the public is requested.

E. **Resolution 25-3496 - Residential Solid Waste CPI Adjustment for Waste Pro of Florida, Inc.**

Approval of Resolution 25-3496 providing for a rate adjustment for Waste Pro of Florida, Inc. for residential solid waste collection services based on the 2024 Consumer Price Index effective January 1, 2025 to June 30, 2025 is requested. The rate increases 4.68% from \$16.88 to \$17.67 per month for residential collection. Rates charged to customers are not impacted by this resolution.

F. **Resolution 25-3497 Agreement with the Florida Department of Environmental Protection for the Sand & Grit Removal Grant**

Approval of Resolution 25-3497 authorizing execution of an Agreement with the Florida Department of Environmental Protection for the Sand & Grit Removal Grant for wastewater treatment facilities in a total amount not to exceed \$97,900.00, including a local match of \$48,950.00, is requested.

G. **Resolution 25-3498 - Support of Legislation Requiring Hands-Free Phone Use While Driving**

Approval of Resolution 25-3498 expressing support for legislation mandating the use of hands-free devices while driving is requested.

H. **Budget Amendment #25-022 - Recognizing Net Proceeds of the 2024 Swing "Fore" the Arts Golf Tournament**

Approval of Budget Amendment #25-022 to recognize net proceeds of \$11,520 for the 2024 (Fiscal Year 2024-2025) Swing "Fore" the Arts Golf Tournament is requested.

8. DISCUSSION ITEMS

A. **Future Agenda Items**

B. **Naming of "Wheel Park Phase I" and "Wheel Park Phase II"**

9. RESOLUTIONS

A. **Resolution 25-3493 - Establishing a Government Sign Use Policy and Providing Sign Specifications**

Approval of Resolution 25-3493, which establishes a Government Sign Use Policy and provides related sign specifications, is requested.

B. **Resolution 25-3500 Local Agency Program Agreement with Florida Department of Transportation for the Central Casselberry Connectivity Project and Related Budget Amendment #25-025**

Approval of Resolution 25-3500 providing for a Local Agency Program Agreement with the Florida Department of Transportation to construct Project 446163-1-58-01 Central Casselberry Connectivity Project (City project number PW 2301), with up to \$1,929,297 in federal funds, and related Budget Amendment #25-025 is requested.

C. **Resolution 25-3501 Locally Funded Agreement with the Florida Department of Transportation to Provide for Construction Engineering and Inspection Services for the Central Casselberry Connectivity Project**

Approval of Resolution 25-3501 that provides for a Locally Funded Agreement with the Florida Department of Transportation for Construction Engineering and Inspection (CEI) Services for the Central Casselberry Connectivity Project (City project number PW 2301) is requested.

D. Resolution 25-3502 - Three Party Escrow Agreement with the Florida Department of Transportation and the Florida Department of Financial Services Division of Treasury to Provide for Construction Engineering and Inspection Services for the Central Casselberry Connectivity Project

Approval of Resolution 25-3502 providing for a Three Party Escrow Agreement with the Florida Department of Transportation and the Florida Department of Financial Services Division of Treasury to provide for Construction Engineering and Inspection (CEI) services for Project 446163-1-58-01 Central Casselberry Connectivity Project is requested.

10. FIRST READING OF ORDINANCES - None

11. PUBLIC HEARINGS - None

The purpose of a Public Hearing is to receive input regarding the item being considered. Public Hearings are not intended to be a time for the public to obtain information about the subject matter of the hearing. (Hearing Sequence: 1st - Staff; 2nd - Applicant/Requesting Party; 3rd - Public; 4th - opportunity for brief rebuttals, if appropriate; Final - City Commission motion, discussion and action.)

12. OTHER ITEMS - None

13. CITIZENS' COMMENTS

Persons who wish to make comment or make inquiry on any matter NOT ON THIS AGENDA may do so at this time. Please raise your hand and when recognized by the Mayor, come forward to the microphone, give your name and address and speak briefly on the matter. All comments must be directed to the Mayor or City Commission as a whole, not an individual City Commissioner, a City staff member or another member of the audience. Citizens may be heard during PUBLIC HEARINGS or at any time any agenda item is before the City Commission for consideration by following the same procedure described above.

14. CITY MANAGER'S REPORT

15. CITY ATTORNEY'S REPORT

16. CITY CLERK'S REPORT

17. CITY COMMISSIONER'S REPORTS/COMMENTS

18. ADJOURNMENT

Date

Donna G. Gardner, CMC
City Clerk