

CITY OF CASSELBERRY CITY COMMISSION MEETING

Monday, August 25, 2025
5:30 PM

City Commission Chambers
1st Floor, Casselberry City Hall
95 Triplet Lake Drive, Casselberry, Florida

TO THE PUBLIC: Persons are advised that, if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the A.D.A. Coordinator, 48 hours in advance of the meeting at (407) 262-7700, ext. 1150.

This is a public meeting, and the public is invited to attend. The agenda is subject to change. Please be advised that one (1) or more members of any of the City's Advisory Boards may be in attendance and may participate in the discussions at the meeting.

Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk's Office by calling (407) 262-7700, Ext. 1133 or emailing cityclerk@casselberry.org.

AGENDA

1. **MEETING CALL TO ORDER**
2. **MOMENT OF SILENCE**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **MINUTES**

A. **Minutes of August 11, 2025 - Regular Meeting**

6. **PRESENTATIONS/ COMMENDATIONS - None**

7. **CONSENT AGENDA**

The action proposed to be taken is stated for each item on the Consent Agenda. Unless one item is removed from the Consent Agenda by a City Commission member, no discussion on individual items will occur and a single motion will approve all items.

- A. **Approval of Legal Services Invoices**

- Fishback Dominick LLP - May 2025 - \$660.48
- Fishback Dominick LLP - June 2025 - \$0.25
- Fishback Dominick LLP - July 2025 - \$633.69

- B. **Resolution 25-3535 Supplemental Agreement No. 1 to the Local Agency Program Agreement with the Florida Department of Transportation for Construction Services Related to the US Highway 17-92 to Sunset Drive Trail Connection Project and Related Budget Amendment #25-045**

Approval of Resolution 25-3535 providing for the approval of Supplemental Agreement No. 1 to the Local Agency Program Agreement with the Florida Department of Transportation (FDOT) for Construction Services related to the US Highway 17-92 to Sunset Drive Trail Connection Project and related Budget Amendment #25-045 is requested. Budget Amendment #25-045 is necessary to adjust federal funding to realign with actual construction costs.

- C. **Piggyback Agreement with Guardian Equipment Inc. for Chemical Feed System Maintenance and Repair**

Consideration to piggyback Volusia County's Agreement 25-B-110LS and execute an agreement with Guardian Equipment, Inc. for Chemical Feed Systems Maintenance and Repair on an as-needed basis for a cumulative amount not to exceed \$200,000 for the period beginning August 25, 2025 through July 21, 2028 is requested.

D. Task Authorization No. 1 with Burgess & Niple for the Betty Street Force Main Replacement Project

Approval of Task Authorization No. 1 with Burgess & Niple, Inc for design services related to the Betty Street Force Main Replacement Project in an amount of \$179,804.50 is requested.

E. Amendment No. 1 to the Piggyback Agreement with Chuck Robinson Concrete and Bob Cat Service, Inc. for Aquatic Maintenance Services

Approval of Amendment No. 1 to the piggyback agreement with Chuck Robinson Concrete and Bob Cat Service, Inc by piggybacking Seminole County contract RFP-604273-221/LNF for Aquatic Maintenance services on an as-needed basis for an amount that shall not exceed \$100,000 annually for the term beginning August 11, 2025, through May 30, 2026 is requested.

F. Task Authorization #1 with Inliner Solutions for FY2025 Gravity Sewer Lining Services

Approval of Task Authorization No. 1 with Inliner Solutions, LLC for FY 2025 Gravity Sewer Lining in the amount of \$249,850.00 is requested.

G. Task Authorization No. 1 with Mead & Hunt, Inc. for the Winter Woods Water Main Replacement Project Design Services and Related Budget Amendment #25-041

Approval of Task Authorization No.1 with Mead & Hunt, Inc. and related Budget Amendment #25-041 for design services related to the Winter Woods Water Main Replacement Project in an amount of \$537,899 is requested.

H. Resolution 25-3536 Notice of Site Dedication and Limitation of Use for "Wheel Park" Phase 2 Related to Florida Recreation Development Assistance Program

Approval of Resolution 25-3536 providing for approval of a Notice of Site Dedication and Limitation of Use for "Wheel Park" Phase 2 associated with a Florida Recreation Development Assistance Program Grant received for the park to be dedicated in perpetuity as an outdoor recreation site for the use and benefit of the public is requested.

8. DISCUSSION ITEMS

A. Future Agenda Items

9. RESOLUTIONS - None

10. FIRST READING OF ORDINANCES - None

11. PUBLIC HEARINGS

The purpose of a Public Hearing is to receive input regarding the item being considered. Public Hearings are not intended to be a time for the public to obtain information about the subject matter of the hearing. (Hearing Sequence: 1st - Staff; 2nd - Applicant/Requesting Party; 3rd - Public; 4th - opportunity for brief rebuttals, if appropriate; Final - City Commission motion, discussion and action.)

A. Public Hearing: Second Reading of Ordinance 25-1622 - Amending the City's Official Zoning Map to PMX-MID (Planned Mixed Use: Medium Rise) and Approving a PUD Agreement and a Concept Plan for 1510 S.R. 436 (Parcel ID 33-21-30-300-0070-0000)

Approval of Ordinance 25-1622 on second reading, amending the City's Official Zoning Map to PMX-MID (Planned Mixed Use: Medium Rise) for a parcel located at 1510 S.R. 436, including an associated Planned Unit Development (PUD) Agreement and a Concept Plan for a drive-through restaurant (Chick-fil-A), is requested.

12. OTHER ITEMS

A. Task Authorization No. 1 with Schenkel & Shultz, Inc. for Architectural, Engineering and Professional Services to Test and Refine the Conceptual Plan for the Brightwater Estate and to Determine Short- and Long-term Strategies for Preservation of the Estate Home and Related Budget Amendment #25-042.

Consideration of approval of Task Authorization No. 1 with Schenkel & Shultz Inc. for architectural, engineering and professional services to test and refine the Conceptual Plan for the Brightwater Estate and to determine short- and long-term strategies for preservation of the Estate Home in an amount of \$212,908.00 and related Budget Amendment BA #25-042 is requested.

13. CITIZENS' COMMENTS

Persons who wish to make comment or make inquiry on any matter NOT ON THIS AGENDA may do so at this time. Please raise your hand and when recognized by the Mayor, come forward to the microphone, give your name and address and speak

briefly on the matter. All comments must be directed to the Mayor or City Commission as a whole, not an individual City Commissioner, a City staff member or another member of the audience. Citizens may be heard during PUBLIC HEARINGS or at any time any agenda item is before the City Commission for consideration by following the same procedure described above.

14. CITY MANAGER'S REPORT

A. Procurement Information Report for the Period of July 1, 2025 through July 31, 2025.

The July 2025 Procurement Information Report is provided for review.

15. CITY ATTORNEY'S REPORT

16. CITY CLERK'S REPORT

17. CITY COMMISSIONER'S REPORTS/COMMENTS

18. ADJOURNMENT

Date

Donna G. Gardner, CMC
City Clerk