

CITY OF CASSELBERRY CITY COMMISSION MEETING

Monday, September 8, 2025
5:30 PM

City Commission Chambers
1st Floor, Casselberry City Hall
95 Triplet Lake Drive, Casselberry, Florida

TO THE PUBLIC: Persons are advised that, if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the A.D.A. Coordinator, 48 hours in advance of the meeting at (407) 262-7700, ext. 1150.

This is a public meeting, and the public is invited to attend. The agenda is subject to change. Please be advised that one (1) or more members of any of the City's Advisory Boards may be in attendance and may participate in the discussions at the meeting.

Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk's Office by calling (407) 262-7700, Ext. 1133 or emailing cityclerk@casselberry.org.

AGENDA

1. MEETING CALL TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. MINUTES

A. Minutes of August 25, 2025 - Regular Meeting

6. PRESENTATIONS/ COMMENDATIONS - None

7. CONSENT AGENDA

The action proposed to be taken is stated for each item on the Consent Agenda. Unless one item is removed from the Consent Agenda by a City Commission member, no discussion on individual items will occur and a single motion will approve all items.

A. Amendment No. 2 to Agreement with KZF Design, LLC, dba KMF Architects, for Continuing Professional Architectural Consultant Services

Approval of Amendment No. 2 to Agreement with KMF Architects, LLC providing for Continuing Professional Architectural Consultant Services in an amount not to exceed \$350,000 annually for the period beginning October 26, 2025 through October 25, 2026 is requested.

B. Resolution 25-3537 - Utility Easement with Duke Energy

Approval of Resolution 25-3537 providing for authorizing the conveyance of an easement from the City of Casselberry to Duke Energy Florida, LLC (Duke Energy) at the Queens Mirror Nutrient Reduction Facility, 176 S. Winter Park Dr., Parcel ID 16-21-30-502-0000-0140, to assist with utility adjustments needed is requested.

C. Purchase of a UV Meter from Volition Controls Corporation for the South Water Treatment Plant Granular Activated Carbon System

Approval for the purchase of one (1) UV Meter from Volition Controls Corporation for the South Water Treatment Plant Granular Activated Carbon system in the amount of \$6,642.00 is requested.

D. Piggyback Purchase of Solar Streetlights for North Winter Park Drive from Fonroche Lighting America and Related Budget Amendment #25-046

Approval of a piggyback agreement for the purchase and installation of solar streetlights from Fonroche Lighting America for N Winter Park Drive in the amount of \$83,014 by piggybacking BuyBoard Contract No. 725-24 and approval of related Budget Amendment #25-046 is requested.

E. Piggyback Agreement with USA Services of Florida, LLC a subsidiary of SCA Acquisitions, LLC, a subsidiary of Sweep America Intermediate Holdings, LLC for Facilities Maintenance Services through the Cooperative Sourcewell

Approval of a piggyback agreement with USA Services of Florida, LLC a subsidiary of SCA Acquisitions, LLC, a subsidiary of Sweep America Intermediate Holdings, LLC for Facilities Maintenance Services on an as-needed basis not to exceed \$150,000 is requested.

8. PUBLIC HEARINGS

The purpose of a Public Hearing is to receive input regarding the item being considered. Public Hearings are not intended to be a time for the public to obtain information about the subject matter of the hearing. (Hearing Sequence: 1st - Staff; 2nd - Applicant/Requesting Party; 3rd - Public; 4th - opportunity for brief rebuttals, if appropriate; Final - City Commission motion, discussion and action.)

A. Public Hearing: Resolution 25-3538 - Tentative Millage Rate and Voted Debt Millage Rate for Fiscal Year 2025/2026

Approval of Resolution 25-3538 providing for adoption of the tentative millage rate at 3.9999 mills and the voted debt millage rate at 0.6126 mills for Fiscal Year 2025/2026 (FY 2026) is requested.

B. Public Hearing: Resolution 25-3539 - Tentative Operating Budget for Fiscal Year 2025/2026

Approval of Resolution 25-3539 providing for adoption of the tentative budget for the Fiscal Year 2025/2026 (FY 2026) is requested. The total City-wide budget requested is \$87,419,867.

9. DISCUSSION ITEMS

A. Future Agenda Items

10. RESOLUTIONS - None

11. FIRST READING OF ORDINANCES - None

12. OTHER ITEMS - None

13. CITIZENS' COMMENTS

Persons who wish to make comment or make inquiry on any matter NOT ON THIS AGENDA may do so at this time. Please raise your hand and when recognized by the Mayor, come forward to the microphone, give your name and address and speak briefly on the matter. All comments must be directed to the Mayor or City Commission as a whole, not an individual City Commissioner, a City staff member or another member of the audience. Citizens may be heard during PUBLIC HEARINGS or at any time any agenda item is before the City Commission for consideration by following the same procedure described above.

14. CITY MANAGER'S REPORT

15. CITY ATTORNEY'S REPORT

16. CITY CLERK'S REPORT

17. CITY COMMISSIONER'S REPORTS/COMMENTS

18. ADJOURNMENT

Date

Donna G. Gardner, CMC
City Clerk



CITY MANAGER M E M O R A N D U M

To: The Honorable Mayor and City Commissioners
From: The City Manager
Date: September 8, 2025
Subject: Minutes of August 25, 2025 - Regular Meeting

Introduction: The City Clerk is presenting the minutes of the August 25, 2025 Regular Meeting for approval.



CITY MANAGER M E M O R A N D U M

7.A.

To: The Honorable Mayor and City Commissioners
From: The City Manager
Date: September 8, 2025
Subject: Amendment No. 2 to Agreement with KZF Design, LLC, dba KMF Architects, for Continuing Professional Architectural Consultant Services

Introduction: Approval of Amendment No. 2 to Agreement with KMF Architects, LLC providing for Continuing Professional Architectural Consultant Services in an amount not to exceed \$350,000 annually for the period beginning October 26, 2025 through October 25, 2026 is requested. (Ref. SOQ-2020-0626)

Background: The City of Casselberry depends on consultants to provide a variety of professional architectural consulting services.

Discussion: The Professional Services Agreement with KMF Architects, LLC may be utilized by all City departments/divisions/offices on a task authorization basis. The initial term was for a period of five (5) years beginning October 26, 2020 through October 25, 2025, with the opportunity for two (2) additional one (1) year renewals when in the best interest of the City. The total not-to-exceed amount is \$350,000 annually. Task authorizations will be issued subject to available budget and statutory limits.

It should be noted that the not-to-exceed threshold was established as a means to provide for the maximum authorization. However, it does not imply actual expenditures since various departments must work within their budget parameters and availability of funds is verified prior to issuance of a purchase order and related task authorization. It is anticipated actual expenditures will be less than the maximum authorization.

Amendment No. 2 is to extend the term for the first (1) of two (2) renewal periods; change the name of the firm to KMF Architects, LLC; and change contract wage rates per Article 33 for "noncurrent wage rates.

Budget Impact: There is no impact to the City Budget. Various operating and/or capital accounts in various departments/divisions may be used for future Task Authorizations for this contract, subject to available budgets.

Recommendation: The City Manager and the Administrative Services Director recommend approval of Amendment No. 2 to the Agreement with KMF Architects, LLC for Continuing Professional Architectural Consulting Services on a Task Authorization basis in an amount not to exceed \$350,000 annually.

Prepared by: Andy Brooks, Administrative Services Director

Attachments:

1. Amendment No 2



CITY MANAGER M E M O R A N D U M

7.B.

To: The Honorable Mayor and City Commissioners
From: The City Manager
Date: September 8, 2025
Subject: Resolution 25-3537 - Utility Easement with Duke Energy

Introduction: Approval of Resolution 25-3537 providing for authorizing the conveyance of an easement from the City of Casselberry to Duke Energy Florida, LLC (Duke Energy) at the Queens Mirror Nutrient Reduction Facility, 176 S. Winter Park Dr., Parcel ID 16-21-30-502-0000-0140, to assist with utility adjustments needed is requested.

Background: In May 2024, after an extensive planning and permitting effort was completed by the City of Casselberry, the City Commission awarded the construction agreement to Cathcart Construction Company to build the Queens Mirror Nutrient Reduction Facility (QMNuRF) at 176 S. Winter Park Drive. The QMNuRF consists of a metal shed, settling basins and alum injection pump systems intended to significantly reduce excess nutrient loads from stormwater entering Queens Mirror Lake. Construction of the QMNuRF is currently underway.

Discussion: To facilitate the power needed at the QMNuRF, the City needs to provide Duke Energy access to make the necessary electrical adjustments and future maintenance. Duke Energy has requested that the City convey an easement that extends five feet on both sides of a centerline established by the center of Duke's facilities. Therefore, Resolution 25-3537 authorizes the conveyance of an easement from the City to Duke Energy to make these adjustments.

Budget Impact: There is no impact on the City's budget.

Recommendation: The City Manager and Public Works Director recommend approval of Resolution 25-3537.

Prepared by: Jane Dai, City Engineer

Attachments:

1. Resolution 25-3537
2. Attachment A



CITY MANAGER M E M O R A N D U M

7.C.

To: The Honorable Mayor and City Commissioners
From: The City Manager
Date: September 8, 2025
Subject: Purchase of a UV Meter from Volition Controls Corporation for the South Water Treatment Plant Granular Activated Carbon System

Introduction: Approval for the purchase of one (1) UV Meter from Volition Controls Corporation for the South Water Treatment Plant Granular Activated Carbon system in the amount of \$6,642.00 is requested. (RFQ-2025-1370)

Background: The South Water Treatment Plant has five (5) Granular Activated Carbon (GAC) Vessels which have to be monitored for solids removal efficiency to determine when backwash cleanings are necessary. The UV Meter is necessary for monitoring the efficiency of solids removal by measuring the effluent leaving the South Water Treatment Plant.

Discussion: Recently, the UV meter that was originally installed with the Granular Activated Carbon system has malfunctioned and reach its end of service life. Per procurement policy, City staff obtained three quotes for the purchase of one (1) UV meter ranging from \$6,642.00 to \$10,696.99. The lowest, most responsible, cost for purchase is \$6,642.00 from Volition Controls Corporation.

Budget Impact: Funding in the amount of \$6,642.00 was budgeted and is available in the FY 2025 Renewal and Replacement Fund Water Production Equipment and Machinery Account #402-0754-533-67-35.

Recommendation: The City Manager and Utilities Director recommend the purchase of one (1) UV Meter from Volition Controls Corporation for the South Water Treatment Plant Granular Activated Carbon system in the amount of \$6,642.00.

Prepared by: Jiovani Charres, Utility Engineer

Attachments:

1. HF Scientific Quote
2. ABB UviTec Quote
3. Volition Control Corp Quote



CITY MANAGER M E M O R A N D U M

7.D.

To: The Honorable Mayor and City Commissioners
From: The City Manager
Date: September 8, 2025
Subject: Piggyback Purchase of Solar Streetlights for North Winter Park Drive from Fonroche Lighting America and Related Budget Amendment #25-046

Introduction: Approval of a piggyback agreement for the purchase and installation of solar streetlights from Fonroche Lighting America for N Winter Park Drive in the amount of \$83,014 by piggybacking BuyBoard Contract No. 725-24 and approval of related Budget Amendment #25-046 is requested. (Ref. PBA-2025-1348)

Background: The City of Casselberry operates and maintains lighting in public rights-of-way. It funds such lighting primarily through the Street Light Fund, which is funded via an annual non-ad valorem service assessment (Street Lighting Assessment) applied to most properties in Casselberry.

In 2023, the City conducted a Streetlight Need Study, which identified and prioritized various lighting improvements based on crash and crime data. This included the need for roadway lighting for all of Winter Park Drive as a Tier 1 (highest priority) project. In 2023 the City Commission subsequently updated the Street Lighting Assessment to support the needs identified in the Streetlight Need Study.

Typically, the City uses Duke Energy to design and install lighting for rights of way within the City. Under this program, the City leases the fixtures and poles rather than owning them. A monthly fee paid to Duke for each light covers the lease for fixtures and poles, maintenance/repair, and power. To assist Duke with the initial installation, the City typically pays an upfront CIAC (contribution in aid of construction) charge. Both monthly payments and the CIAC are typically paid through the City's Street Light Fund.

Recently, the City completed construction of Casselberry Wheel Park East and Casselberry Wheel Park West, two brand new and very popular parks that straddle N Winter Park Drive just south of Belle Ave. While the parks themselves are lit with both pedestrian-scale and sports lighting, the street is currently only lit with older pedestrian-scale "acorn" fixtures.

Discussion: While the City's street lighting work with Duke is effective, it can take a long time to design and install new lighting under this program. In addition, CIAC costs have generally been increasing in recent years. Timing and cost therefore prompted City staff to look into alternatives to more quickly and cost-effectively deploy street lighting.

The City reached out to Fonroche Lighting America regarding a potential solar street lighting pilot project for the portion of N Winter Park Drive in the vicinity of Casselberry

Wheel Park East and West. Fonroche has a contract with BuyBoard, which the City can "piggyback" to make purchases. Fonroche has approximately 20 lighting installations in Florida, including 1,200 lights installed in Wesley Chapel. Fonroche proposes 11 solar-powered roadway fixtures at a turnkey purchase and installation cost of \$83,014. The solar panels and batteries are designed to provide continuous nighttime lighting even during the darkest periods of the year. The system comes with an 8 year warranty. Batteries are estimated to last 10 years and are swappable at a cost less than \$1,000 per fixture.

Although staff did not obtain a quote from Duke Energy for this project, staff estimates monthly costs for a comparable conventional Duke system would be approximately \$3,300/year (or \$66,000 over 20 years), plus a significant upfront CIAC cost. Based on this, staff anticipates the solar installation will be cost-competitive with Duke Energy based on a 20 year lifecycle cost. The key advantage with Fonroche is that the system can be designed and installed very quickly. Fonroche already designed the system as part of their proposal/quote. Installation is anticipated to take approximately 5-7 weeks (4-6 weeks of lead time plus 1 week for install). In light of these cost and timing factors, staff recommends pursuing this purchase as a pilot project to see how well the system performs over time. Staff recommends budgeting a 5% contingency to cover any unforeseen field conditions.

Piggyback Agreement PBA-2025-1348 provides for the purchase from Fonroche. Since the City will own the equipment outright, Budget Amendment #25-046 will establish a capital account within the Street Light Fund with \$87,165 (to cover cost plus contingency) by reassigning \$55,000 from the account normally used for CIAC purchases (#120-0710-541.49-00) and the remainder from the Street Light Fund fund balance.

For tracking purposes, this purchase is associated with project PW 2526 N Winter Park Drive Solar Lighting Pilot.

Budget Impact: Budget Amendment #25-046 will provide sufficient funding for this purchase (including 5% contingency) in Street Light Fund Equipment Other Account #120-0710-541.67-35.

Recommendation: The City Manager and Public Works Director recommend approval of Piggyback Agreement PBA-2025-1348 for the purchase and installation of solar streetlights from Fonroche Lighting America for N Winter Park Drive in the amount of \$83,014 by piggybacking BuyBoard Contract No. 725-24, approval of related Budget Amendment #25-046, and authorization for the City Manager to execute change orders as needed up to 5% of the purchase cost.

Prepared by: Kelly Brock, Public Works Director

Attachments:

1. Agreement
2. Exhibit A
3. Exhibit B
4. BA #25-046



CITY MANAGER M E M O R A N D U M

7.E.

To: The Honorable Mayor and City Commissioners
From: The City Manager
Date: September 8, 2025
Subject: Piggyback Agreement with USA Services of Florida, LLC a subsidiary of SCA Acquisitions, LLC, a subsidiary of Sweep America Intermediate Holdings, LLC for Facilities Maintenance Services through the Cooperative Sourcewell

Introduction: Approval of a piggyback agreement with USA Services of Florida, LLC a subsidiary of SCA Acquisitions, LLC, a subsidiary of Sweep America Intermediate Holdings, LLC for Facilities Maintenance Services on an as-needed basis not to exceed \$150,000 is requested. (Ref. PBA-2025-1356)

Background: The City provides much of its street sweeping services with in-house staff and equipment, including sweeping all City-owned streets with a targeted level of service of once per month. However, the City relies on contracted services to provide supplemental sweeping during the high leaf fall months of January-May, as well as routine street sweeping of US 17-92 and SR 436 as required per the City's maintenance agreement with the Florida Department of Transportation (FDOT).

USA Services of Florida, LLC a subsidiary of SCA Acquisitions, LLC, a subsidiary of Sweep America Intermediate Holdings, LLC currently has a contract with Sourcewell (Ref. RFP #062421-SWP, Facilities Maintenance Services) effective August 5, 2021 through August 8, 2026.

Discussion: This item provides the City with a piggyback agreement that can be used for street and roadway sweeping, parking lot sweeping, jet-vac services, hydro-excavating, milling and paving sweeping, CCTV sanitary sewer inspection, catch-basin cleaning, stormwater pipe cleaning, and sanitary sewer pipe cleaning. USA Services of Florida, LLC a subsidiary of SCA Acquisitions, LLC, a subsidiary of Sweep America Intermediate Holdings, LLC has agreed to extend the terms and pricing of their contract with Sourcewell to the City of Casselberry. The term is August 25, 2025 through August 8, 2026 (subject to renewal by Sourcewell). The not-to-exceed amount is a cumulative total of \$150,000 for the term.

It should be noted that the not-to-exceed amount threshold was established as a means to provide for the maximum authorization. However, it does not imply actual expenditures, since various departments must work within their budget parameters and availability of funds is verified prior to issuance of a purchase order. In addition, appropriations beyond Fiscal Year 2025 are subject to future City Commission approval.

Budget Impact: There is no budget impact associated with this item. Various City Operating accounts, subject to available budget, will be used as needed for street sweeping services.

Recommendation: The City Manager and Public Works Director recommend approval of the piggyback agreement with USA Services of Florida, LLC a subsidiary of SCA Acquisitions, LLC, a subsidiary of Sweep America Intermediate Holdings, LLC for street sweeping services on an as-needed basis not to exceed \$150,000 for a term of August 25, 2025 through August 8, 2026. City Commission approval further delegates through the established Purchasing Policy to the City Manager the authority to approve Task Authorizations within the scope of the Agreement and renewals of the Agreement (subject to renewals by Sourcewell).

Prepared by: Leslie Guthrie, Public Works Business Analyst

Attachments:

1. Agreement
2. Exhibit A



CITY MANAGER M E M O R A N D U M

8.A.

To: The Honorable Mayor and City Commissioners
From: The City Manager
Date: September 8, 2025
Subject: Public Hearing: Resolution 25-3538 - Tentative Millage Rate and Voted Debt Millage Rate for Fiscal Year 2025/2026

Introduction: Approval of Resolution 25-3538 providing for adoption of the tentative millage rate at 3.9999 mills and the voted debt millage rate at 0.6126 mills for Fiscal Year 2025/2026 (FY 2026) is requested.

Background: Florida State Statutes require that the City Commission hold two public hearings to adopt a millage rate and a budget for the next fiscal year. The first public hearing was advertised within the 2025 Notice of Proposed Property Taxes mailed to all taxpayers by the Seminole County Property Appraiser in August, 2025 in accordance with Truth in Millage (TRIM) requirements. The public hearing to adopt a tentative millage rate and voted debt millage rate for FY 2026 was scheduled for the City Commission meeting to be held September 8, 2025 at 5:30 p.m. The result of the first hearing for the adoption of a tentative millage rate and voted debt millage rate will be followed by a separate vote of the City Commission to adopt a tentative budget for FY 2026.

The second public hearing is scheduled for the City Commission meeting on September 22, 2028. The time and place of the second public hearing, as well as a summary budget, will be advertised in compliance with TRIM requirements promulgated by the Florida Department of Revenue. The tentative tax levy will be compared to the aggregate rolled-back taxes calculated under TRIM rules. Rolled-back taxes are calculated and reported on Form DR-420. If the tentative tax levy is greater than aggregate rolled-back taxes, then a **Notice of Tax Increase** will be advertised. If the tentative tax levy is less, then a **Notice of Budget Hearing** will be advertised. The result of the second public hearing will be adoption of the final millage rate and voted debt millage rate, followed by a separate vote of the City Commission for the adoption of the final budget for FY 2026.

Discussion: The City Commission held a budget workshop on July 14, 2025. The City Manager presented and explained the proposed budget for FY 2026 at the workshop. Commission consensus at the workshop was to select 3.9999 as the tentative millage rate and 0.6126 as the voted debt millage rate. A vote on the proposed millage rate of 3.9999 and the voted debt millage rate of 0.6126 were subsequently held and approved by the City Commission at its regular meeting on July 28, 2025. It is now requested that the City Commission adopt the proposed rate of 3.9999 mills as its tentative millage rate and 0.6126 as its voted debt millage rate. The tentative millage rate of 3.9999 will yield a tax levy of \$10,929,348, which is greater than the "rolled-back" tax amount. A tax levy increase will be recognized and the City will advertise a Notice of Tax Increase before the second public

hearing is held. The requested rate falls within the range requiring a simple majority (3 – 2) vote of the City Commission.

Budget Impact: The tentative millage rate of 3.9999 mills is expected to provide \$10,601,467 (at 97% of the total tax levy) in ad valorem tax revenue to the General Fund. This amount will help offset taxpayer early payment discounts and collection expenses.

The voted debt millage rate of 0.6126 is expected to produce \$1,623,656 (at 97% of the total tax levy). This is sufficient to cover the Parks General Obligation Bond FY 2026 debt service payments. Revenue will be budgeted in the FY 2026 Adopted Budget in Debt Service Fund Special Assessments/Parks City Bond account 201-0000-325.10-00.

Recommendation: The City Manager and the Finance Director recommend approval of Resolution 25-3538 to adopt and set the tentative millage rate at 3.9999 mills and the voted debt millage rate at 0.6126 mills.

Prepared by: CJ Kaawach, Senior Budget Accountant

Attachments:

1. Resolution 25-3538
2. Presentation



CITY MANAGER M E M O R A N D U M

8.B.

To: The Honorable Mayor and City Commissioners
From: The City Manager
Date: September 8, 2025
Subject: Public Hearing: Resolution 25-3539 - Tentative Operating Budget for Fiscal Year 2025/2026

Introduction: Approval of Resolution 25-3539 providing for adoption of the tentative budget for the Fiscal Year 2025/2026 (FY 2026) is requested. The total City-wide budget requested is \$87,419,867.

Background: The City adopts a budget each September for the next fiscal year. The budget serves as a public policy document where the City Commission makes funding decisions to be implemented by the City Manager. The budget is also a financial plan where inflows of resources are estimated to ensure that they are adequate to meet the expenditures of the City. Lastly, the budget is a fiscal control tool that limits authorized spending during the year to that which the City Commission has approved.

Florida State Statutes require that the City Commission hold two public hearings to adopt a millage rate and a budget for the next fiscal year. The first of the two public hearings was advertised within the 2025 Notice of Proposed Property Taxes mailed to all taxpayers by the Seminole County Property Appraiser in August, 2025, in accordance with Truth in Millage (TRIM) requirements. The public hearing for adoption of the tentative budget for FY 2026 is scheduled for the City Commission meeting to be held September 8, 2025. It will be preceded by a separate vote for adoption of a tentative millage rate and voted debt millage rate for FY 2026.

The second public hearing is scheduled for the City Commission meeting on September 22, 2025. The time and place of the second public hearing, as well as a summary budget, will be advertised in compliance with TRIM rules promulgated by the Florida Department of Revenue. The result of the second public hearing will be the adoption of the final budget for FY 2026. It will be preceded by a separate vote for adoption of the final millage rate and voted debt millage rate for FY 2026.

Discussion: The City Commission held a budget workshop on July 14, 2025. The City Manager presented and explained the proposed budget for FY 2026 at the workshop. A tentative millage rate of 3.9999 and a voted debt millage rate of 0.6126 were subsequently voted on and approved at the City Commission meeting on July 28, 2025. The proposed budget totaled \$86,568,167.

During the budget workshop and since the time the proposed budget was presented, new information has been obtained that warrants modification to the proposed budget. The total

tentative budget that the City Commission is asked to approve is \$87,419,867. There is a \$85,700 increase from the proposed budget. The changes by fund are as follows:

General Fund	\$383,700 Increase
Stormwater Utility Fund	\$495,280 Increase
Building Safety Fund	\$(3,000) Decrease
Water & Sewer Fund	\$(24,280) Decrease

A detailed analysis is attached.

Budget Impact: The tentative budget requested for FY 2026 for the City of Casselberry is \$87,419,867. Attached are schedules that summarize the sources and uses of funding by fund in the tentative budget. Also, a summary of budgeted personnel by Department and Division is attached.

Recommendation: The City Manager and the Finance Director recommend approval of Resolution 25-3539 to establish a Tentative Budget for the City of Casselberry totaling \$87,419,867 for FY 2026.

Prepared by: CJ Kaawach, Senior Budget Accountant

Attachments:

1. Resolution 25-3539
2. Changes Proposed to Adopted Budget FY26
3. Expenditures by Object FY26
4. Sources and Uses FY26
5. Personnel Summary FY26



CITY MANAGER M E M O R A N D U M

To: The Honorable Mayor and City Commissioners
From: The City Manager
Date: September 8, 2025
Subject: Future Agenda Items

Introduction: The opportunity to discuss items for placement on future City Commission agendas is provided.