

CITY OF CASSELBERRY CITY COMMISSION MEETING

Monday, September 22, 2025
5:30 PM

City Commission Chambers
1st Floor, Casselberry City Hall
95 Triplet Lake Drive, Casselberry, Florida

TO THE PUBLIC: Persons are advised that, if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the A.D.A. Coordinator, 48 hours in advance of the meeting at (407) 262-7700, ext. 1150.

This is a public meeting, and the public is invited to attend. The agenda is subject to change. Please be advised that one (1) or more members of any of the City's Advisory Boards may be in attendance and may participate in the discussions at the meeting.

Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk's Office by calling (407) 262-7700, Ext. 1133 or emailing cityclerk@casselberry.org.

AGENDA

1. MEETING CALL TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. MINUTES

A. Minutes of September 8, 2025 - Regular Meeting

6. PRESENTATIONS/ COMMENDATIONS

A. Mayor's Proclamation: Recognizing Eagle Scout Quinn Morrison

Mayor Henson will present Quinn Morrison of Troop 2 in Casselberry with a proclamation recognizing him for achieving the rank of Eagle Scout.

7. CONSENT AGENDA

The action proposed to be taken is stated for each item on the Consent Agenda. Unless one item is removed from the Consent Agenda by a City Commission member, no discussion on individual items will occur and a single motion will approve all items.

A. Approval of Legal Services Invoices

- Garganese, Weiss, D'Agresta & Salzman, P.A. - August 2025 - \$19,015.88
- Fishback Dominick LLP - August 2025 - \$226.00
- Fisher & Phillips, LLP - August 2025 - \$305.00

B. Resolution 25-3540 - Seminole State College Public Safety Training Complex

Approval of Resolution 25-3540 authorizing an agreement between the Casselberry Police Department and Seminole State College for the use of their Public Safety Training Complex is requested.

C. Budget Amendment #25-049 - Recognition of Sand & Grit Grant Funds from the Florida Department of Environmental Protection

Approval of Budget Amendment #25-049 recognizing Sand & Grit Grant Funds from Florida Department of Environmental Protection and making these funds available in the Water & Sewer Utility fund in the amount of \$48,353.60 is requested.

D. Award of Bid for RFP-2025-1241 and Contracts for Utility Line Locating Services

Consideration to award a bid for RFP-2025-1241 and execute two (2) agreements with Venegroup Services, Inc and Empire Management and Holdings, LLC for Utility Line Locating Services. Each contract will be on an as-needed basis, for an amount not to exceed \$300,000 for the term from September 22, 2025, through September 21, 2028.

E. Budget Amendment #25-047 - Recognition of 3M's Second Payment of PFAS Settlement Funds

Approval of Budget Amendment #25-047 recognizing PFAS Settlement Funds with 3M and making these funds available in the Water & Sewer Utility fund in the amount of \$693,505.49 is requested.

F. Budget Amendment #25-039 - Adjustments to the FY 2025 Budget to recognize \$357,424 FEMA Revenue for Hurricane Milton Debris

Approval of Budget Amendment #25-039 for adjustments to the FY 2025 Budget to recognize FEMA Revenue for Hurricane Milton Debris is requested.

8. PUBLIC HEARINGS

The purpose of a Public Hearing is to receive input regarding the item being considered. Public Hearings are not intended to be a time for the public to obtain information about the subject matter of the hearing. (Hearing Sequence: 1st - Staff; 2nd - Applicant/Requesting Party; 3rd - Public; 4th - opportunity for brief rebuttals, if appropriate; Final - City Commission motion, discussion and action.)

A. Public Hearing: Resolution 25-3541 - Adoption of Fiscal Year 2025-2026 Final Millage Rate and Voted Debt Millage Rate

Approval of Resolution 25-3541 adopting the tentative millage rate of 3.9999 mills as the final millage rate and the voted debt millage rate at 0.6126 mills for the Fiscal Year 2025-2026 (FY 2026) is requested.

B. Public Hearing: Resolution 25-3542 - Adoption of Final Operating Budget for Fiscal Year 2025-2026

Approval of Resolution 25-3542 to adopt the final budget for the Fiscal Year 2025-2026 (FY 2026) in the amount of \$87,419,867 is requested.

9. DISCUSSION ITEMS

A. Future Agenda Items

10. RESOLUTIONS

A. Resolution 25-3543 - Sunnyside Park Improvements Project - Florida Recreation Development Assistance Program Grant

Approval of Resolution 25-3543 authorizing staff to submit an application for the Sunnyside Park Improvements Project - Florida Recreation Development Assistance Program (FRDAP) grant is requested. The grant could yield \$200,000 for park improvements if matched with equivalent City funds.

11. FIRST READING OF ORDINANCES

A. First Reading of Ordinance 25-1624 - Amending the ULDR Glossary to Revise the Definition of "Vehicle Services, Maintenance, and Light Mechanical Repair"

Approval of Ordinance 25-1624 on first reading, amending the Unified Land Development Regulations to revise the definition of "Vehicular services, maintenance and light mechanical repair" to permit minor cosmetic body repair and painting activities within an enclosed structure, is requested.

12. OTHER ITEMS

13. CITIZENS' COMMENTS

Persons who wish to make comment or make inquiry on any matter NOT ON THIS AGENDA may do so at this time. Please raise your hand and when recognized by the Mayor, come forward to the microphone, give your name and address and speak briefly on the matter. All comments must be directed to the Mayor or City Commission as a whole, not an individual City Commissioner, a City staff member or another member of the audience. Citizens may be heard during PUBLIC HEARINGS or at any time any agenda item is before the City Commission for consideration by following the same procedure described above.

14. CITY MANAGER'S REPORT

A. Procurement Information Report for the Period August 1, 2025 through August 31, 2025

The August 2025 Procurement Information Report is provided for review.

15. CITY ATTORNEY'S REPORT

16. CITY CLERK'S REPORT

17. CITY COMMISSIONER'S REPORTS/COMMENTS

18. ADJOURNMENT

Date

Donna G. Gardner, CMC
City Clerk