

CITY OF CASSELBERRY CITY COMMISSION MEETING

Monday, February 23, 2026
5:30 PM

City Commission Chambers
1st Floor, Casselberry City Hall
95 Triplet Lake Drive, Casselberry, Florida

TO THE PUBLIC: Persons are advised that, if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the A.D.A. Coordinator, 48 hours in advance of the meeting at (407) 262-7700, ext. 1150.

This is a public meeting, and the public is invited to attend. The agenda is subject to change. Please be advised that one (1) or more members of any of the City's Advisory Boards may be in attendance and may participate in the discussions at the meeting.

Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk's Office by calling (407) 262-7700, Ext. 1133 or emailing cityclerk@casselberry.org.

AGENDA

1. MEETING CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. MINUTES

A. Minutes of February 9, 2026 - Regular Meeting

6. PRESENTATIONS/ COMMENDATIONS

A. Proclamation: National Engineers Week - February 22, 2026 - February 28, 2026

Mayor Henson will present Tara Lamoureux, Utilities Director, with a proclamation designating February 22 - 28, 2026 as Engineers Week in the City of Casselberry.

7. CONSENT AGENDA

The action proposed to be taken is stated for each item on the Consent Agenda. Unless one item is removed from the Consent Agenda by a City Commission member, no discussion on individual items will occur and a single motion will approve all items.

A. Amendment No. 6 to the Agreement for Ground Maintenance Services - Parks with Yellowstone Landscape

Approval of Amendment No. 6 to the Agreement for Ground Maintenance Services - Parks with Yellowstone Landscape to add 161 Quail Pond (vacant lot); Wheel East/Wheel Park Phase I (951 N. Winter Park Drive); and Wheel West/Wheel Park Phase II (952 N. Winter Park Drive) to the annual maintenance schedule for an additional amount of \$74,804.00 annually (\$1,862.00 per visit) is requested.

B. Budget Amendment #26-018 - Distribution & Collection Flatbed Roll-off Truck Accessories

Approval of Budget Amendment #26-018 to reallocate funding for the purchase of the Flatbed Roll-off Truck Accessories in the amount of \$14,815 is requested.

C. Task Authorization No. 3 with CPH Consulting, LLC for the Cedarwood Water Main Looping Project and Related Budget Amendment #26-019

Approval of Task Authorization No. 3 with CPH Consulting LLC for design services related to the Cedarwood Water Main Looping Project in an amount of \$69,517.04 and related Budget Amendment #26-019 is requested.

D. **Budget Amendment #26-017 - Core & Main Quote for Casselton Water AMI Base Station Repair and Warranty of Parts and Service**

Approval of Budget #26-017 - Core & Main quote for Casselton Water AMI Base Station Repair and Warranty of Parts and Service is requested.

E. **Amendment No. 3 to Agreement with MCCi for 1-Year Renewal for Laserfiche Cloud Electronic Records Management Software**

Approval of Amendment No. 3 to the Agreement with MCCi to renew the Laserfiche Cloud Electronic Records Management Software for a 1-Year in the amount of \$26,109.10 is requested.

8. DISCUSSION ITEMS

A. **Future Agenda Items**

B. **Discussion of Commissioners' Compensation**

9. RESOLUTIONS - None

10. FIRST READING OF ORDINANCES

A. **First Reading of Ordinance 26-1633 - Amending City of Casselberry Code of Ordinances, Chapter 62, Pensions and Retirement, Article 1, Police Officers' and Firefighters' Pension Plan to create Section 62-2032, Police Officers' Deferred Retirement Option Plan establishing a Deferred Retirement Option Plan for Police Officers**

Approval of Ordinance 26-1633 on first reading amending City Code of Ordinances, Chapter 62 Pensions and Retirement to establish a Police Officers' Deferred Retirement Option Plan is requested.

11. PUBLIC HEARINGS

The purpose of a Public Hearing is to receive input regarding the item being considered. Public Hearings are not intended to be a time for the public to obtain information about the subject matter of the hearing. (Hearing Sequence: 1st - Staff; 2nd - Applicant/Requesting Party; 3rd - Public; 4th - opportunity for brief rebuttals, if appropriate; Final - City Commission motion, discussion and action.)

A. **Public Hearing: Second Reading of Ordinance 26-1630 - Amending the City of Casselberry Code of Ordinances, Chapter 62, Pensions and Retirement, Article 1, Police Officers' and Firefighters' Pension Plan, Section 62-2031, Firefighters' Deferred Retirement Option Plan**

Approval of Ordinance 26-1630 on second reading amending City Code of Ordinance, Chapter 62 Pensions and Retirement to extend the Firefighters' Deferred Retirement Option Plan from the current 60 months to 96 months is requested.

B. **Public Hearing: Second Reading of Ordinance 26-1631 - Amending the City's Official Zoning Map by Amending the Oxford PUD Agreement (PUD 25-03) and Concept Plan at 201 and 205 S.R. 436**

Approval of Ordinance 26-1631 on second and final reading, amending the City's Official Zoning Map by amending the Oxford PUD Agreement and Concept Plan at 201 and 205 S.R. 436 is requested. (PUD 25-03)

C. **Public Hearing: Second Reading of Ordinance 26-1632 - Amending the Future Land Use Map Designation for 1775 Seminola Boulevard (Parcel ID 10-21-30-5TX-0F10-0000)**

Approval of Ordinance 26-1632 on second and final reading, amending the City's Future Land Use Map (FLUM) designation for five parcels located adjacent to the property at 1775 Seminola Boulevard (Parcel ID 10-21-30-5TX-0F10-0000) from Low Density Residential (LDR) to Low Intensity Nonresidential (LINR), is requested.

12. OTHER ITEMS

A. **Board Appointment - Planning and Zoning Commission**

13. CITIZENS' COMMENTS

Persons who wish to make comment or make inquiry on any matter NOT ON THIS AGENDA may do so at this time. Please raise your hand and when recognized by the Mayor, come forward to the microphone, give your name and address and speak briefly on the matter. All comments must be directed to the Mayor or City Commission as a whole, not an individual City

Commissioner, a City staff member or another member of the audience. Citizens may be heard during PUBLIC HEARINGS or at any time any agenda item is before the City Commission for consideration by following the same procedure described above.

14. CITY MANAGER'S REPORT

A. Procurement Information Report for Period January 1, 2026 through January 31, 2026.

Procurement Information Report for the Period January 1, 2026 through January 31, 2026.

15. CITY ATTORNEY'S REPORT

16. CITY CLERK'S REPORT

17. CITY COMMISSIONER'S REPORTS/COMMENTS

18. ADJOURNMENT

Date

Donna G. Gardner, CMC
City Clerk