

CITY OF CASSELBERRY CITY COMMISSION MEETING

Monday, March 9, 2026
5:30 PM

City Commission Chambers
1st Floor, Casselberry City Hall
95 Triplet Lake Drive, Casselberry, Florida

TO THE PUBLIC: Persons are advised that, if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the A.D.A. Coordinator, 48 hours in advance of the meeting at (407) 262-7700, ext. 1150.

This is a public meeting, and the public is invited to attend. The agenda is subject to change. Please be advised that one (1) or more members of any of the City's Advisory Boards may be in attendance and may participate in the discussions at the meeting.

Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk's Office by calling (407) 262-7700, Ext. 1133 or emailing cityclerk@casselberry.org.

AMENDED AGENDA

1. MEETING CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. MINUTES

A. Minutes of February 25, 2026 - Pre-Budget Planning Workshop

6. PRESENTATIONS/ COMMENDATIONS

A. Mayor's Proclamation: Flood Awareness Week - March 9, 2026 - March 15, 2026

Mayor Henson will read a Proclamation recognizing March 9, 2026 through March 15, 2026 as Flood Awareness Week in the City of Casselberry.

B. Presentation: Distinguished Budget Presentation Award for Fiscal Year 2025-2026

Receipt of the Distinguished Budget Presentation Award from the Government Finance Officers Association for Fiscal Year 2025-2026 will be recognized.

7. CONSENT AGENDA

The action proposed to be taken is stated for each item on the Consent Agenda. Unless one item is removed from the Consent Agenda by a City Commission member, no discussion on individual items will occur and a single motion will approve all items.

A. Approval of Legal Services Invoices

- Garganese, Weiss, D'Agresta & Salzman, P.A. - Invoice No. 105671 - \$13,964.20
- Fishback Dominick LLP - Invoice No. 125959 - \$687.75

B. Amendment No. 5 to the Piggyback Agreement with Lynch Oil Company, Inc. for Fuel Supply Services.

Approval of Amendment No. 5 to the Agreement with Lynch Oil Company, Inc. adding one additional year to the contract to expire March 16, 2027, and to increase the contract not-to-exceed amount to \$350,000 and the total term not-to-exceed amount to \$2,250,000 is requested.

C. **Piggyback Agreement with American Lighting and Signalization, LLC for Lighting Services for US 17-92 and SR 436**

Approval of an Agreement with American Lighting and Signalization, LLC to repair and replace lighting along State Road 436 and US Highway 17-92 on an as-needed basis in an amount not to exceed \$350,000 expiring March 16, 2027, is requested.

D. **Purchase of a CAT Backhoe for Public Works Streets Division and Related Budget Amendment #26-020**

Approval for the purchase of a Caterpillar 420 XE Backhoe Loader CAB for the Public Works Streets Division in the amount of \$143,887.00 and related Budget Amendment #26-020 is requested.

8. DISCUSSION ITEMS

A. **Future Agenda Items**

9. RESOLUTIONS - None

10. FIRST READING OF ORDINANCES - None

11. PUBLIC HEARINGS

The purpose of a Public Hearing is to receive input regarding the item being considered. Public Hearings are not intended to be a time for the public to obtain information about the subject matter of the hearing. (Hearing Sequence: 1st - Staff; 2nd - Applicant/Requesting Party; 3rd - Public; 4th - opportunity for brief rebuttals, if appropriate; Final - City Commission motion, discussion and action.)

A. **Public Hearing: Second Reading of Ordinance 26-1633 - Amending City of Casselberry Code of Ordinances, Chapter 62, Pensions and Retirement, Article I, Police Officers' and Firefighters' Pension Plan to Create Section 62-2032, Police Officers' Deferred Retirement Option Plan Establishing a Deferred Retirement Option Plan for Police Officers**

Adoption of Ordinance 26-1633 on second reading amending City Code of Ordinances, Chapter 62 Pensions and Retirement to establish a Police Officers' Deferred Retirement Option Plan is requested.

12. OTHER ITEMS

A. **Winter Park Drive Complete Street Improvements - Phase 1 Project 30% Design Plan Presentation and Discussion**

This item requests City Commission consideration to review, discuss options, and provide guidance on the 30% design plan related to the Winter Park Drive Complete Street Improvements — Phase 1 project.

13. CITIZENS' COMMENTS

Persons who wish to make comment or make inquiry on any matter NOT ON THIS AGENDA may do so at this time. Please raise your hand and when recognized by the Mayor, come forward to the microphone, give your name and address and speak briefly on the matter. All comments must be directed to the Mayor or City Commission as a whole, not an individual City Commissioner, a City staff member or another member of the audience. Citizens may be heard during PUBLIC HEARINGS or at any time any agenda item is before the City Commission for consideration by following the same procedure described above.

14. CITY MANAGER'S REPORT

A. **Procurement Information Report for Period February 1, 2026 through February 28, 2026.**

Procurement Information Report for the Period February 1, 2026 through February 28, 2026.

15. CITY ATTORNEY'S REPORT

16. CITY CLERK'S REPORT

17. CITY COMMISSIONER'S REPORTS/COMMENTS

18. ADJOURNMENT

Date

Donna G. Gardner, CMC
City Clerk