

CITY OF CASSELBERRY CITY COMMISSION MEETING

Monday, April 13, 2026
5:30 PM

City Commission Chambers
1st Floor, Casselberry City Hall
95 Triplet Lake Drive, Casselberry, Florida

TO THE PUBLIC: Persons are advised that, if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the A.D.A. Coordinator, 48 hours in advance of the meeting at (407) 262-7700, ext. 1150.

This is a public meeting, and the public is invited to attend. The agenda is subject to change. Please be advised that one (1) or more members of any of the City's Advisory Boards may be in attendance and may participate in the discussions at the meeting.

Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk's Office by calling (407) 262-7700, Ext. 1133 or emailing cityclerk@casselberry.org.

AMENDED AGENDA

1. **MEETING CALL TO ORDER**
2. **MOMENT OF SILENCE**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **MINUTES**

A. **Minutes of February 23, 2026 - Regular Meeting**

6. **PRESENTATIONS/ COMMENDATIONS**

A. **Mayor's Proclamation: Water Conservation Month - April 2026**

Mayor Henson will present Jiovani Charres, Senior Utility Engineer, with a proclamation designating April 2026 as Water Conservation Month in the City of Casselberry.

B. **2026 Florida League of Cities Home Rule Hero Award - Mayor David Henson**

Vice Mayor Aramendia will recognize Mayor Henson for being selected by the Florida League of Cities as a recipient of the 2026 Home Rule Hero Award for his advocacy efforts defending local self-government, both before and during the 2026 Legislative Session.

7. **CONSENT AGENDA**

The action proposed to be taken is stated for each item on the Consent Agenda. Unless one item is removed from the Consent Agenda by a City Commission member, no discussion on individual items will occur and a single motion will approve all items.

A. **Approval of Legal Services Invoices**

- Garganese, Weiss, D'Agresta & Salzman, P.A. - Invoice No. 105859 - \$16,892.76
- Fishback Dominick LLP - Invoice No. 126243 - \$686.50
- Office of the State Attorney - Invoice No. CA033126 - \$300.00

B. **Agreement with Motorola Solutions, Inc. to Lease and Purchase Seventy-Five (75) New Police Radios and Related Budget Amendment #26-024**

Consideration to execute a 5-year lease-to-purchase agreement with Motorola Solutions, Inc. for the purchase of seventy-five (75) APX N70 portable radios for the police department in the amount of \$607,423 and related Budget Amendment #26-024 is requested.

- C. **Resolution 26-3559 - Interagency Agreement for Criminal Justice Computer Services and Support with the Seminole County Sheriff's Office and the City of Casselberry**
Approval of Resolution 26-3559 authorizing the Interagency Agreement for Criminal Justice Computer Services and Support between the City of Casselberry and Seminole County Sheriff's Office is requested
- D. **Change Order No. 5 with Cathcart Construction Company for the Northgate Water Main Replacement Phase 1 Project and Related BA #26-021**
Approval of Change Order No. 5 to the agreement with Cathcart Construction Company for additional work related to the construction of the Northgate Water Main Replacement Phase 1 Project in the amount of \$184,282.50, of which \$117,860.50 is provided in the contingency reserve and 66,422 would be additional funding and related Budget Amendment #26-021 is requested.
- E. **Purchase Thermal Printers with Vehicle Mounts for the Police Department Utilizing Federal Forfeiture Funds and Related to Budget Amendment #26-022**
Approval to purchase of forty-five (45) PocketJet 823 Thermal Printers and GJ VS External Armrest Brother Printer Mounts with accessories utilizing Federal Forfeiture Funds in the amount of \$35,034 and approval of related Budget Amendment #26-022 is requested.
- F. **Purchase of Scotsman Prodigy ELITE Full Cube Ice Machine with Bin Storage for the Police Department and Related Budget Amendment #26-023**
Approval for the purchase of the Scotsman Prodigy ELITE Full Cube Ice Machine with Bin Storage for the Police Department in the amount of \$5,641 and related Budget Amendment #26-023 is requested.
- G. **Lighting Agreement with Duke Energy Related to the Central Casselberry Connectivity Project and Related Budget Amendment # 26-026**
Approval of an Agreement with Duke Energy to install and maintain lighting related to the Central Casselberry Connectivity project in the upfront amount of \$52,410.46 funded from LOGT and an ongoing monthly amount of \$679.14 is requested. Approval of Budget Amendment # 26-026 is also being requested.
- H. **Budget Amendment #26-025 - Lift Stations Telemetry Control Unit (TCU800) Pump Controller Upgrade**
Approval of Budget Amendment #26-025 to provide additional funding for the lift station Telemetry Control Unit (TCU800) pump controller in the amount of \$98,112 is requested. As these individual items are not capital purchases the funds will be transferred by amendment from a capital budget to an operating budget account.
- I. **Amendment No. 4 to Agreement with Yellowstone Landscape for Grounds Maintenance Services for Stormwater Ponds and Ditches and Waiver of Competitive Bidding in Best Interest of the City**
Consideration for approval of Amendment No. 4 to the agreement with Yellowstone Landscape for grounds maintenance services for stormwater ponds and ditches in order to extend the term for one year and increase total approved compensation by \$76,836.00 for the contract extension is requested. A waiver of competitive bidding in the best interest of the City is requested for the one year renewal.
- J. **Amendment #1 to the Agreement with Milestone Professional Services, Inc. for Accounting Services**
Approval of Amendment #1 to Agreement with Milestone Professional Services, Inc. for Accounting Services will extend the term for one year and increase total approved compensation by \$24,300 is requested.

8. DISCUSSION ITEMS

- A. **Future Agenda Items**

9. RESOLUTIONS - None

10. FIRST READING OF ORDINANCES

A. **First Reading of Ordinance 26-1635 - Amending the City's Official Zoning Map from R-8 (Low Density Single-Family) to RMH-8 (Low Density SF Mobile Homes) for One (1) Parcel with Parcel Identification Number 26-20-30-5AR-0D00-096L**

Approval of Ordinance 26-1635 on first reading to amend the City's *Official Zoning Map* from R-8 (Low Density Single-Family) to RMH-8 (Low Density SF Mobile Homes) for one (1) parcel with Parcel Identification Number 26-20-30-5AR-0D00-096L, is requested.

11. PUBLIC HEARINGS

The purpose of a Public Hearing is to receive input regarding the item being considered. Public Hearings are not intended to be a time for the public to obtain information about the subject matter of the hearing. (Hearing Sequence: 1st - Staff; 2nd - Applicant/Requesting Party; 3rd - Public; 4th - opportunity for brief rebuttals, if appropriate; Final - City Commission motion, discussion and action.)

A. **Public Hearing: First Reading of Ordinance 26-1634 - Amending the ULDR to Provide Procedures for Processing Reasonable Accommodation Requests from the City's ULDR and to Establish Procedures for the Review and Approval of Certified Recovery Residences**

Approval of Ordinance 25-1634 on first reading, amending the City's Unified Land Development Regulations (ULDR) to provide review and approval procedures for reasonable accommodation requests, while also including specific standards for processing such requests related to "Certified Recovery Residences," is requested.

12. OTHER ITEMS

A. **Approval of the Neighborhood Improvement Grant Applications Selected for Fiscal Year 2026**

Approval of the Fiscal Year 2026 Neighborhood Improvement Grant Program (NIGP) applications is requested.

B. **Winter Park Drive Complete Street Project - Phase 1 30% Design Plan Update and Discussion**

Consideration to Discuss Updates to the 30% Design Plans Related to the Winter Park Drive Complete Street Improvements - Phase 1 Project is requested.

C. **Reorganization of the Information Technology Division and Related Budget Amendment #26-027**

Approval of the reorganization of the Information Technology Division and related budget amendment #26-027 in the amount of \$46,473 is requested.

13. CITIZENS' COMMENTS

Persons who wish to make comment or make inquiry on any matter NOT ON THIS AGENDA may do so at this time. Please raise your hand and when recognized by the Mayor, come forward to the microphone, give your name and address and speak briefly on the matter. All comments must be directed to the Mayor or City Commission as a whole, not an individual City Commissioner, a City staff member or another member of the audience. Citizens may be heard during PUBLIC HEARINGS or at any time any agenda item is before the City Commission for consideration by following the same procedure described above.

14. CITY MANAGER'S REPORT

15. CITY ATTORNEY'S REPORT

16. CITY CLERK'S REPORT

17. CITY COMMISSIONER'S REPORTS/COMMENTS

18. ADJOURNMENT

Date

Donna G. Gardner, CMC

City Clerk