

CITY OF CASSELBERRY CITY COMMISSION MEETING

Monday, June 8, 2026
5:30 PM

City Commission Chambers
1st Floor, Casselberry City Hall
95 Triplet Lake Drive, Casselberry, Florida

TO THE PUBLIC: Persons are advised that, if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the A.D.A. Coordinator, 48 hours in advance of the meeting at (407) 262-7700, ext. 1150.

This is a public meeting, and the public is invited to attend. The agenda is subject to change. Please be advised that one (1) or more members of any of the City's Advisory Boards may be in attendance and may participate in the discussions at the meeting.

Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk's Office by calling (407) 262-7700, Ext. 1133 or emailing cityclerk@casselberry.org.

AGENDA

1. MEETING CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. MINUTES

- A. **Minutes of May 11, 2026 - Workshop**
- B. **Minutes of May 11, 2026 - Regular Meeting**

6. PRESENTATIONS/ COMMENDATIONS

- A. **Presentation: Award of Florida Section American Water Works Association Drop Savers Division 4 (Middle School) Winner**

Mayor Henson will present Anni Zhu, 7th Grade, South Seminole Academy, with a plaque for placing 1st in Division 4 of the Florida Section of American Water Works Association Drop Savers Contest.

- B. **Presentation: Florida Municipal Communicators Association Award for Casselberry Connection Newsletter**

Mayor Henson will acknowledge the City of Casselberry's Honorable Mention Award from the Florida Municipal Communicators Association for the Casselberry Connection Newsletter and will present the award to Ashley Dobbs, Community Information Manager.

- C. **Proclamation: Recognizing June 2026 as Pride Month**

Mayor Henson will read a proclamation recognizing June 2026 as Pride Month in the City of Casselberry.

- D. **Proclamation: Recognizing June 19, 2026 as Juneteenth**

Mayor Henson will read a proclamation recognizing June 19, 2026 as Juneteenth in the City of Casselberry.

7. CONSENT AGENDA

The action proposed to be taken is stated for each item on the Consent Agenda. Unless one item is removed from the Consent Agenda by a City Commission member, no discussion on individual items will occur and a single motion will approve all items.

- A. **Approval of Legal Services Invoices**
- Garganese, Weiss, D'Agresta & Salzman, P.A. - Invoice No. 106287 - \$17,372.25
- Fishback Dominick LLP - Invoice No. 127010 - \$969.00
- B. **Resolution 26-3570 - FY26 Second Quarter Budget Amendments and Budget Transfers**
Approval of Resolution 26-3570 to formally adopt budget amendments and budget transfers approved during the second quarter of FY 2026 is requested.
- C. **Resolution #26-3571 - Property Damage Release for Water Utility Damage Claims at 2037 Linden Road**
Approval of Resolution #26-3571 authorizing execution of a Property Damage Release with MasTec, Inc., for a claims' settlement in the amount of \$2,001.67 for water utility damages at 2037 Linden Road is requested.
- D. **Resolution 26-3572 - Notice of Site Dedication and Limitation of Use for Dew Drop Park Related to Land and Water Conservation Fund Grant**
Approval of Resolution 26-3572 authorizing the execution of a Notice of Site Dedication and Limitation of Use for Dew Drop Park associated with a Land and Water Conservation Fund Grant received for the park is requested.
- E. **Resolution 26-3573 - Authorizing the Piggyback of Eleven Police Department Vehicles and Accessory Equipment through the Florida Sheriffs Association Contract FSA25-VEL-33.0 at a Cost of \$812,091.31 and Authorizing the Execution of a Lease Agreement Pursuant to the Master Bancorp Lease Approved via Resolution 26-3560**
Approval of Resolution 26-3573, providing for the lease/purchase of eleven replacement vehicles for the Police Department totaling \$812,091.31 to be financed over five years with an annual interest rate of 6% is requested. The vehicles will be leased via the Master Bancorp Lease Agreement approved by Resolution 26-3560 and purchased via a piggyback on the Florida Sheriffs Association Contract FSA25-VEL-33.0.
- F. **Resolution 26-3574 - Memorandum of Understanding with the Florida Department of Highway Safety and Motor Vehicles for Access to Biometric Facial Analysis System**
Approval of Resolution 26-3574 authorizing execution of a Memorandum of Understanding between the Casselberry Police Department and the Florida Department of Highway Safety and Motor Vehicles (FLHSMV) for access to the Department's Biometric Facial Analysis System (BFAS) is requested.
- G. **Resolution 26-3575 - Agreement Between the Seminole County Sheriff's Office and the City of Casselberry for Legal Services and Representation in Civil Forfeiture Actions**
Approval of Resolution 26-3575 authorizing an updated agreement with the Seminole County Sheriff's Office for legal services and representation pertaining to civil forfeiture actions initiated by the Police Department is requested.
- H. **Piggyback Agreement with USA Services of Florida, LLC, a Subsidiary of SCA Acquisitions, LLC, a Subsidiary of Sweep America Intermediate Holdings, LLC for Street Sweeping, Sewer Jetting, Hydro-Excavation, and Related Public Works as a Service**
Consideration of a piggyback agreement with USA Services of Florida, LLC, a subsidiary of SCA Acquisitions, LLC, a subsidiary of Sweep America Intermediate Holdings, LLC, for Street Sweeping, Sewer Jetting, Hydro-Excavation, and Related Public Works as a Service on an as-needed basis not to exceed \$200,000 is requested.
- I. **Piggyback Agreement with InDepth for Ground Storage Tank Cleaning and Inspection Services**
Consideration to piggyback Toho Water Authority's Agreement IFB-26-015 and execute an agreement with In Depth, Inc. for Ground Storage Tank Cleaning and Inspection Services on an as-needed basis for a cumulative amount not to exceed \$500,000 for the period beginning June 22, 2026 through May 31, 2029, is requested.
- J. **Amendment No. 1 to the Piggyback Agreement with U.S. Submergent Technologies, LLC for Reservoir Environmental Cleaning Services**
Approval of Amendment No.1 for the renewal of the piggyback agreement with U.S. Submergent Technologies, LLC for Reservoir Environmental Cleaning Services, on an as-needed basis for an amount not to exceed \$110,000 is requested.
- K. **Amendment No. 3 to the Contract for Continuing Professional General Engineering Services with GAI Consultants**
Approval of Amendment No. 3 to the contract for Continuing Professional General Engineering Services with GAI Consultants, Inc. on a task authorization basis to extend terms and update wage rates is requested.

L. **Change Order No. 1 to Task Authorization No. 4 with Wright-Pierce for Water Reclamation Facility Improvements Phase 2 Construction Administration Services**

Approval of Change Order No. 1 to Task Authorization No. 4 with Wright-Pierce for construction administration services related to the Water Reclamation Facility Improvements Phase 2 Project in the amount of \$163,282.00 is requested.

M. **Budget Amendment #26-028 - Fiscal Year 2025 to 2026 Budget Rollover for Iron Bridge Capital Cost Distribution**

Approval of Budget Amendment #26-028 to amend the Fiscal Year 2026 Budget to rollover Fiscal Year 2025 Iron Bridge Capital Cost Distribution in the amount of \$2,074,389 is requested.

N. **Purchase of Replacement Sodium Hypochlorite Tanks from Guardian Equipment Inc. in the Amount of \$25,900 for the Howell Park Water Treatment Plant using Piggyback Agreement PBA-2025-1354 and Related Budget Amendment #26-033**

Approval of the purchase of replacement sodium hypochlorite tanks from Guardian Equipment Inc. in the amount of \$25,900 for the Howell Park Water Treatment Plant using Piggyback Agreement PBA-2025-1354 and related Budget Amendment #26-033 is requested.

8. DISCUSSION ITEMS

A. **Future Agenda Items**

9. RESOLUTIONS - None

10. FIRST READING OF ORDINANCES - None

11. PUBLIC HEARINGS - None

The purpose of a Public Hearing is to receive input regarding the item being considered. Public Hearings are not intended to be a time for the public to obtain information about the subject matter of the hearing. (Hearing Sequence: 1st - Staff; 2nd - Applicant/Requesting Party; 3rd - Public; 4th - opportunity for brief rebuttals, if appropriate; Final - City Commission motion, discussion and action.)

12. OTHER ITEMS

A. **Award of Bid and Construction Agreement with McMahan Construction Company, Inc. for the Water Reclamation Facility improvements Phase 2 Project**

Approval to award the bid and execute an agreement with McMahan Construction Company, Inc. in the amount of \$3,038,000 for the Water Reclamation Facility Phase 2 Improvements Project is requested.

13. CITIZENS' COMMENTS

Persons who wish to make comment or make inquiry on any matter NOT ON THIS AGENDA may do so at this time. Please raise your hand and when recognized by the Mayor, come forward to the microphone, give your name and address and speak briefly on the matter. All comments must be directed to the Mayor or City Commission as a whole, not an individual City Commissioner, a City staff member or another member of the audience. Citizens may be heard during PUBLIC HEARINGS or at any time any agenda item is before the City Commission for consideration by following the same procedure described above.

14. CITY MANAGER'S REPORT

15. CITY ATTORNEY'S REPORT

16. CITY CLERK'S REPORT

17. CITY COMMISSIONER'S REPORTS/COMMENTS

18. ADJOURNMENT

Date

Donna G. Gardner, CMC
City Clerk

