

CITY OF CASSELBERRY CITY COMMISSION MEETING

Monday, June 8, 2026
5:30 PM

City Commission Chambers
1st Floor, Casselberry City Hall
95 Triplet Lake Drive, Casselberry, Florida

TO THE PUBLIC: Persons are advised that, if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the A.D.A. Coordinator, 48 hours in advance of the meeting at (407) 262-7700, ext. 1150.

This is a public meeting, and the public is invited to attend. The agenda is subject to change. Please be advised that one (1) or more members of any of the City's Advisory Boards may be in attendance and may participate in the discussions at the meeting.

Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk's Office by calling (407) 262-7700, Ext. 1133 or emailing cityclerk@casselberry.org.

AGENDA

1. MEETING CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. MINUTES

- A. **Minutes of May 11, 2026 - Workshop**
- B. **Minutes of May 11, 2026 - Regular Meeting**

6. PRESENTATIONS/ COMMENDATIONS

- A. **Presentation: Award of Florida Section American Water Works Association Drop Savers Division 4 (Middle School) Winner**

Mayor Henson will present Anni Zhu, 7th Grade, South Seminole Academy, with a plaque for placing 1st in Division 4 of the Florida Section of American Water Works Association Drop Savers Contest.

- B. **Presentation: Florida Municipal Communicators Association Award for Casselberry Connection Newsletter**

Mayor Henson will acknowledge the City of Casselberry's Honorable Mention Award from the Florida Municipal Communicators Association for the Casselberry Connection Newsletter and will present the award to Ashley Dobbs, Community Information Manager.

- C. **Proclamation: Recognizing June 2026 as Pride Month**

Mayor Henson will read a proclamation recognizing June 2026 as Pride Month in the City of Casselberry.

- D. **Proclamation: Recognizing June 19, 2026 as Juneteenth**

Mayor Henson will read a proclamation recognizing June 19, 2026 as Juneteenth in the City of Casselberry.

7. CONSENT AGENDA

The action proposed to be taken is stated for each item on the Consent Agenda. Unless one item is removed from the Consent Agenda by a City Commission member, no discussion on individual items will occur and a single motion will approve all items.

- A. **Approval of Legal Services Invoices**
- Garganese, Weiss, D'Agresta & Salzman, P.A. - Invoice No. 106287 - \$17,372.25
- Fishback Dominick LLP - Invoice No. 127010 - \$969.00
- B. **Resolution 26-3570 - FY26 Second Quarter Budget Amendments and Budget Transfers**
Approval of Resolution 26-3570 to formally adopt budget amendments and budget transfers approved during the second quarter of FY 2026 is requested.
- C. **Resolution #26-3571 - Property Damage Release for Water Utility Damage Claims at 2037 Linden Road**
Approval of Resolution #26-3571 authorizing execution of a Property Damage Release with MasTec, Inc., for a claims' settlement in the amount of \$2,001.67 for water utility damages at 2037 Linden Road is requested.
- D. **Resolution 26-3572 - Notice of Site Dedication and Limitation of Use for Dew Drop Park Related to Land and Water Conservation Fund Grant**
Approval of Resolution 26-3572 authorizing the execution of a Notice of Site Dedication and Limitation of Use for Dew Drop Park associated with a Land and Water Conservation Fund Grant received for the park is requested.
- E. **Resolution 26-3573 - Authorizing the Piggyback of Eleven Police Department Vehicles and Accessory Equipment through the Florida Sheriffs Association Contract FSA25-VEL-33.0 at a Cost of \$812,091.31 and Authorizing the Execution of a Lease Agreement Pursuant to the Master Bancorp Lease Approved via Resolution 26-3560**
Approval of Resolution 26-3573, providing for the lease/purchase of eleven replacement vehicles for the Police Department totaling \$812,091.31 to be financed over five years with an annual interest rate of 6% is requested. The vehicles will be leased via the Master Bancorp Lease Agreement approved by Resolution 26-3560 and purchased via a piggyback on the Florida Sheriffs Association Contract FSA25-VEL-33.0.
- F. **Resolution 26-3574 - Memorandum of Understanding with the Florida Department of Highway Safety and Motor Vehicles for Access to Biometric Facial Analysis System**
Approval of Resolution 26-3574 authorizing execution of a Memorandum of Understanding between the Casselberry Police Department and the Florida Department of Highway Safety and Motor Vehicles (FLHSMV) for access to the Department's Biometric Facial Analysis System (BFAS) is requested.
- G. **Resolution 26-3575 - Agreement Between the Seminole County Sheriff's Office and the City of Casselberry for Legal Services and Representation in Civil Forfeiture Actions**
Approval of Resolution 26-3575 authorizing an updated agreement with the Seminole County Sheriff's Office for legal services and representation pertaining to civil forfeiture actions initiated by the Police Department is requested.
- H. **Piggyback Agreement with USA Services of Florida, LLC, a Subsidiary of SCA Acquisitions, LLC, a Subsidiary of Sweep America Intermediate Holdings, LLC for Street Sweeping, Sewer Jetting, Hydro-Excavation, and Related Public Works as a Service**
Consideration of a piggyback agreement with USA Services of Florida, LLC, a subsidiary of SCA Acquisitions, LLC, a subsidiary of Sweep America Intermediate Holdings, LLC, for Street Sweeping, Sewer Jetting, Hydro-Excavation, and Related Public Works as a Service on an as-needed basis not to exceed \$200,000 is requested.
- I. **Piggyback Agreement with InDepth for Ground Storage Tank Cleaning and Inspection Services**
Consideration to piggyback Toho Water Authority's Agreement IFB-26-015 and execute an agreement with In Depth, Inc. for Ground Storage Tank Cleaning and Inspection Services on an as-needed basis for a cumulative amount not to exceed \$500,000 for the period beginning June 22, 2026 through May 31, 2029, is requested.
- J. **Amendment No. 1 to the Piggyback Agreement with U.S. Submergent Technologies, LLC for Reservoir Environmental Cleaning Services**
Approval of Amendment No.1 for the renewal of the piggyback agreement with U.S. Submergent Technologies, LLC for Reservoir Environmental Cleaning Services, on an as-needed basis for an amount not to exceed \$110,000 is requested.
- K. **Amendment No. 3 to the Contract for Continuing Professional General Engineering Services with GAI Consultants**
Approval of Amendment No. 3 to the contract for Continuing Professional General Engineering Services with GAI Consultants, Inc. on a task authorization basis to extend terms and update wage rates is requested.

L. **Change Order No. 1 to Task Authorization No. 4 with Wright-Pierce for Water Reclamation Facility Improvements Phase 2 Construction Administration Services**

Approval of Change Order No. 1 to Task Authorization No. 4 with Wright-Pierce for construction administration services related to the Water Reclamation Facility Improvements Phase 2 Project in the amount of \$163,282.00 is requested.

M. **Budget Amendment #26-028 - Fiscal Year 2025 to 2026 Budget Rollover for Iron Bridge Capital Cost Distribution**

Approval of Budget Amendment #26-028 to amend the Fiscal Year 2026 Budget to rollover Fiscal Year 2025 Iron Bridge Capital Cost Distribution in the amount of \$2,074,389 is requested.

N. **Purchase of Replacement Sodium Hypochlorite Tanks from Guardian Equipment Inc. in the Amount of \$25,900 for the Howell Park Water Treatment Plant using Piggyback Agreement PBA-2025-1354 and Related Budget Amendment #26-033**

Approval of the purchase of replacement sodium hypochlorite tanks from Guardian Equipment Inc. in the amount of \$25,900 for the Howell Park Water Treatment Plant using Piggyback Agreement PBA-2025-1354 and related Budget Amendment #26-033 is requested.

8. DISCUSSION ITEMS

A. **Future Agenda Items**

9. RESOLUTIONS - None

10. FIRST READING OF ORDINANCES - None

11. PUBLIC HEARINGS - None

The purpose of a Public Hearing is to receive input regarding the item being considered. Public Hearings are not intended to be a time for the public to obtain information about the subject matter of the hearing. (Hearing Sequence: 1st - Staff; 2nd - Applicant/Requesting Party; 3rd - Public; 4th - opportunity for brief rebuttals, if appropriate; Final - City Commission motion, discussion and action.)

12. OTHER ITEMS

A. **Award of Bid and Construction Agreement with McMahan Construction Company, Inc. for the Water Reclamation Facility improvements Phase 2 Project**

Approval to award the bid and execute an agreement with McMahan Construction Company, Inc. in the amount of \$3,038,000 for the Water Reclamation Facility Phase 2 Improvements Project is requested.

13. CITIZENS' COMMENTS

Persons who wish to make comment or make inquiry on any matter NOT ON THIS AGENDA may do so at this time. Please raise your hand and when recognized by the Mayor, come forward to the microphone, give your name and address and speak briefly on the matter. All comments must be directed to the Mayor or City Commission as a whole, not an individual City Commissioner, a City staff member or another member of the audience. Citizens may be heard during PUBLIC HEARINGS or at any time any agenda item is before the City Commission for consideration by following the same procedure described above.

14. CITY MANAGER'S REPORT

15. CITY ATTORNEY'S REPORT

16. CITY CLERK'S REPORT

17. CITY COMMISSIONER'S REPORTS/COMMENTS

18. ADJOURNMENT

Date

Donna G. Gardner, CMC
City Clerk



CITY MANAGER M E M O R A N D U M

To: The Honorable Mayor and City Commissioners
From: The City Manager
Date: June 8, 2026
Subject: Minutes of May 11, 2026 - Workshop

Introduction: The City Clerk is presenting the minutes of the May 11, 2026 Workshop for approval.



CITY MANAGER M E M O R A N D U M

To: The Honorable Mayor and City Commissioners
From: The City Manager
Date: June 8, 2026
Subject: Minutes of May 11, 2026 - Regular Meeting

Introduction: The City Clerk is presenting the minutes of the May 11, 2026 Regular Meeting for approval.



CITY MANAGER M E M O R A N D U M

To: The Honorable Mayor and City Commissioners
From: The City Manager
Date: June 8, 2026
Subject: Presentation: Award of Florida Section American Water Works Association Drop Savers Division 4 (Middle School) Winner

Introduction: Mayor Henson will present Anni Zhu, 7th Grade, South Seminole Academy, with a plaque for placing 1st in Division 4 of the Florida Section of American Water Works Association Drop Savers Contest.

The annual Drop Savers competition is a competition held by the Florida Section of American Water Works Association which challenges students to create poster artwork that promotes water conservation, encouraging the community to save every drop. This year's contest saw strong participation across 4 divisions from English Estates Elementary, South Seminole Academy, and Milwee Middle School. Anni Zhu, Seminole State Academy, advanced to the state level after securing **1st place** in the City of Casselberry's local competition. Representing the City of Casselberry, Anni Zhu ranked 1st Place in the State's Division 4 (Middle School Division), which featured a competitive field of students from different schools across the state of Florida.



CITY MANAGER M E M O R A N D U M

To: The Honorable Mayor and City Commissioners
From: The City Manager
Date: June 8, 2026
Subject: Presentation: Florida Municipal Communicators Association Award for Casselberry Connection Newsletter

Introduction: Mayor Henson will acknowledge the City of Casselberry's Honorable Mention Award from the Florida Municipal Communicators Association for the Casselberry Connection Newsletter and will present the award to Ashley Dobbs, Community Information Manager.



CITY MANAGER M E M O R A N D U M

To: The Honorable Mayor and City Commissioners
From: The City Manager
Date: June 8, 2026
Subject: Proclamation: Recognizing June 2026 as Pride Month

Introduction: Mayor Henson will read a proclamation recognizing June 2026 as Pride Month in the City of Casselberry.



CITY MANAGER M E M O R A N D U M

To: The Honorable Mayor and City Commissioners
From: The City Manager
Date: June 8, 2026
Subject: Proclamation: Recognizing June 19, 2026 as Juneteenth

Introduction: Mayor Henson will read a proclamation recognizing June 19, 2026 as Juneteenth in the City of Casselberry.



CITY MANAGER M E M O R A N D U M

7.A.

To: The Honorable Mayor and City Commissioners
From: The City Manager
Date: June 8, 2026
Subject: Approval of Legal Services Invoices

Introduction: Consideration for approval of the legal services invoices from the City Attorney and the Code Enforcement Special Magistrate is requested.

Background: Pursuant to Resolution 16-2815, invoice information for attorney fees and legal services must be submitted to the City Commission for approval prior to payment.

Discussion: The following invoices have been reviewed by the affected departments and are being presented for approval:

Garganese, Weiss, D'Agresta & Salzman, P.A.

- City Attorney Services - May 2026 - Invoice No. 106287 - \$17,372.25

Fishback Dominick LLP

- Code Enforcement Special Magistrate Services - May 2026 - Invoice No. 127010 - \$969.00

Budget Impact: Funds for the City Attorney's invoice are available in FY 2026 Budget Account No. 001-0140-514-31-01. Funds for the Code Enforcement Special Magistrate's invoice are available in FY 2026 Budget Account No. 001-0140-514-31-03.

Recommendation: The City Manager and staff recommend approval of the legal services invoices as submitted.

Prepared by: Donna Gardner, City Clerk

Attachments:

1. Invoice No. 106287
2. Invoice No. 127010



CITY MANAGER M E M O R A N D U M

7.B.

To: The Honorable Mayor and City Commissioners
From: The City Manager
Date: June 8, 2026
Subject: Resolution 26-3570 - FY26 Second Quarter Budget Amendments and Budget Transfers

Introduction: Resolution 26-3570 provides for formal adoption of budget amendments and budget transfers approved during the second quarter of FY 2026.

Background: According to Resolution 16-2815 approved by the City Commission January 11, 2016, the City Manager, on a quarterly basis, will provide an updated balance for City Commission reference information purposes as to budget changes authorized by the Commission via appropriate budget amendment resolutions. A listing of all budget amendments approved for the second quarter of FY 2026 is attached. Resolution 16-2815 also provides for City Manager budgetary authority to transfer monies within each department to the extent such transfers do not exceed appropriate levels for the departments or funds. A listing of the budget transfers made during the second quarter is also attached.

Discussion: The second quarter budget amendment and budget transfer listings for the Fiscal Year 2026 Approved Budget are attached for Commission review and approval.

Budget Impact: The Second Quarter Budget Amendment spreadsheet details changes to the budget as a result of Budget Amendments adopted by the City Commission at various meetings during the second quarter of Fiscal Year 2026. The Second Quarter Budget Transfer spreadsheet details changes made to the budget within each department as approved by the City Manager.

Recommendation: The City Manager and the Finance Director recommend approval of Resolution 26-3570.

Prepared by: CJ Kaawach, Senior Budget Accountant

Attachments:

1. Resolution 26-3570
2. FY26 Second Quarter Budget Amendments Summary
3. FY26 Second Quarter Budget Transfers Summary



CITY MANAGER M E M O R A N D U M

7.C.

To: The Honorable Mayor and City Commissioners
From: The City Manager
Date: June 8, 2026
Subject: Resolution #26-3571 - Property Damage Release for Water Utility Damage Claims at 2037 Linden Road

Introduction: Resolution #26-3571 provides for the authorization to execute a Property Damage Release with MasTec, Inc., for a claims' settlement in the amount of \$2,001.67 for water utility damages at 2037 Linden Road.

Background: On September 11, 2024, MasTec, Inc., a subcontractor for Duke Energy, caused damage to the City's water main in front of 2037 Linden Road. These damages required Utility staff to mobilize, to excavate, and repair the water main to ensure continuous service to the residents along Linden Road. Labor, equipment, and material costs were tracked, compiled, and issued as back-charge claims to MasTec on October 17, 2024 in the amount of \$2,001,67.

Discussion: MasTec provided confirmation of a settlement on April 28, 2026. However, MasTec requested a release of additional property damage claims at this specific location be executed prior to settlement. Resolution #26-3571 provides for the authorization for the Mayor to execute the Property Damage Release for water utility damages at 2037 Linden Road.

Budget Impact: There is no impact to City budget at this time.

Recommendation: The City Manager and Utilities Director recommend approval of Resolution #26-3571.

Prepared by: Jiovani Charres, Utility Engineer

Attachments:

1. Resolution 26-3571
2. Property Damage Release



CITY MANAGER M E M O R A N D U M

7.D.

To: The Honorable Mayor and City Commissioners
From: The City Manager
Date: June 8, 2026
Subject: Resolution 26-3572 - Notice of Site Dedication and Limitation of Use for Dew Drop Park Related to Land and Water Conservation Fund Grant

Introduction: Resolution 26-3572 provides for approval of a Notice of Site Dedication and Limitation of Use for Dew Drop Park associated with a Land and Water Conservation Fund Grant received for the park.

Background: The Land and Water Conservation Fund (LWCF) Program is a federal program authorized by Congress that provides for acquisition or development of land for public outdoor recreation. LWCF funds are appropriated by Congress to the U. S. Department of the Interior, National Parks Service (NPS), and NPS allocates the funds through state agencies as a grant program to state and local governments. It is administered at the state level in Florida by the Florida Department of Environmental Protection (FDEP).

Through its Parks, Recreation, Pathways, and Open Spaces Master Plan, the City identified the need for enhancements to Dew Drop Park. In January 2023, the City applied to FDEP for \$1,500,000 in LWCF Grant funding with a \$1,500,000 local match commitment, for a total of \$3,000,000 to construct improvements to Dew Drop Park. The City's application ranked #2 in Florida in its category and was awarded the requested federal funding. In October 2023, via Resolution 23-3382, the City Commission approved an Agreement with FDEP for the LWCF Grant for Dew Drop Park. Improvements have since been completed in conjunction with the larger voter-approved Parks Bond Referendum initiative.

Discussion: Staff is currently working to close out the grant in order to receive the \$1,500,000 reimbursement. The terms of the Agreement with FDEP for the LWCF Grant require that land owned by the City that is developed with LWCF funds be dedicated in perpetuity as an outdoor recreation site for the use and benefit of the public. In order to demonstrate this, as part of the grant closeout process, FDEP requires that the City execute and record a Notice of Site Dedication and Limitation of Use. This Notice is attached as Attachment 1. It includes a restriction that if the City converts any part of the project site or facilities thereon developed with grant assistance to other than a use approved by FDEP, the grantee shall replace the area, facilities, resource, or site at its own expense with an acceptable project of comparable or greater value, scope, and quality. The Notice includes a legal description and depiction of the project boundary.

Resolution 26-3572 provides for approval and execution of the notice.

Budget Impact: There is no budget impact associated with this item.

Recommendation: The City Manager and Interim Public Works Director recommend approval of Resolution 26-3572, approving and authorizing the execution of a Notice of Site Dedication and Limitation of use for Dew Drop Park associated with a Land and Water Conservation Fund Grant.

Prepared by: Martin Butcher, Special Projects Manager

Attachments:

1. Resolution 26-3572
2. Attachment 1



CITY MANAGER M E M O R A N D U M

7.E.

To: The Honorable Mayor and City Commissioners
From: The City Manager
Date: June 8, 2026
Subject: Resolution 26-3573 - Authorizing the Piggyback of Eleven Police Department Vehicles and Accessory Equipment through the Florida Sheriffs Association Contract FSA25-VEL-33.0 at a Cost of \$812,091.31 and Authorizing the Execution of a Lease Agreement Pursuant to the Master Bancorp Lease Approved via Resolution 26-3560

Introduction: Approval of Resolution 26-3573, which provides for the lease/purchase of eleven replacement vehicles for the Police Department totaling \$812,091.31 to be financed over five years with an annual interest rate of 6%. The vehicles will be leased via the Master Bancorp Lease Agreement approved by Resolution 26.3560 and purchased via a piggyback on the Florida Sheriffs Association Contract FSA25-VEL-33.0.

Background: In preparing the FY 2026 budget, the Police Department analyzed existing fleet inventory in conjunction with existing fleet replacement plans and determined it was necessary to replace eleven (11) vehicles in FY 2026 due to the age of the vehicles and/or high mileage. In October 2025, the Commission approved the FY 2026 budget, which contained the request to purchase the eleven (11) vehicles and associated emergency equipment through capital lease financing.

The City of Casselberry approved with Resolution 26-3560 the Master Lease Agreement with Bancorp to provide terms for the future financing of vehicle purchases by the City of Casselberry. Florida Sheriffs Association Contract FSA25-VEL-33.0, provides the City with piggyback access to purchase suitable vehicles at competitive prices.

Discussion: The Police Department is requesting to lease/purchase (11) eleven vehicles in the total amount of \$812,091.31. They will be (10) marked Police vehicles and one marked (1) CSO vehicle. The vehicles requested are (5) five 2026 Ford F-150 Police Responder 4 X 4, (5) five 2026 Chevrolet Tahoe PPV (Police) 2WD, and (1) one 2026 Ford F-150 XL SuperCab. Equipment to adapt the vehicles to the Casselberry Police Department's marked patrol unit standards is included in this agenda item with Dana Safety Supply; Design and Print Services; and Flying Window Tinters. The vehicles would be financed over five years. The financing term will commence when the related vehicles are fully equipped. The annual interest rate will be no higher than 6% but may be reduced when the financing term begins. Annual installment payments are estimated to be \$182,866.19.

Budget Impact: The FY 2026 Adopted Budget provides sufficient funds for the lease/purchase of eleven (11) Police Department replacement vehicles in the Equipment

Replacement Fund/Police Machinery and Equipment/Vehicles account #302-0610-521-67-22.

Recommendation: The City Manager and the Police Chief recommend approval of Resolution 26-3573.

Prepared by: Lorie Mertens, Assistant City Manager

Attachments:

1. Resolution 26-3573
2. Finance Lease Schedule
3. 2026 Ford F150 XL Bancorp Lease Schedule
4. 2026 Chevrolet Tahoe Bancorp Lease Schedule
5. 2026 Ford F150 Responder Bancorp Lease Schedule
6. Florida Sheriff Association Contract
7. Duval Ford F-150 XL Super Cab X1K
8. Duval Ford F-150 SuperCrew 4 x 4
9. Carl Black Chevrolet Tahoe
10. Dana Safety Supply Builds - All Vehicles
11. Flying Window Tinters - All Vehicles
12. Design and Print Services - All Vehicles



CITY MANAGER M E M O R A N D U M

7.F.

To: The Honorable Mayor and City Commissioners
From: The City Manager
Date: June 8, 2026
Subject: Resolution 26-3574 - Memorandum of Understanding with the Florida Department of Highway Safety and Motor Vehicles for Access to Biometric Facial Analysis System

Introduction: Approval of Resolution 26-3574 authorizing execution of a Memorandum of Understanding between the Casselberry Police Department and the Florida Department of Highway Safety and Motor Vehicles (FLHSMV) for access to the Department's Biometric Facial Analysis System (BFAS) is requested.

Background: On September 14, 2020, the Casselberry Police Department entered the FLHSMV BFAS Memorandum of Understanding (MOU) with that agreement scheduled to expire on October 05, 2026. The FLHSMV BFAS MOU addresses requirements for monitoring records, proper use of the system, safeguarding information, and compliance and control measures. The MOU requires the Casselberry Police Department to self-report violations of the MOU to the Department with thirty (30) days of discovery, complete a Quarterly Quality Control Review Report, submit an annual Certification Statement to the Department, and notify the Department in writing of any misuse of the system within the thirty (30) days of discovery.

Discussion: The FLHSMV BFAS MOU is a system that the Casselberry Police Department's Criminal Investigations Division (CID) uses to request driver license information, including access to digital images of full-face driver license photographs, and is used to assist with investigations. The BFAS Quarterly Quality Control Review Report is completed by the Police Department, and the annual Certification Statement has been signed by the Police Chief and sent to the FLHSMV in the past to maintain compliance with the MOU.

Budget Impact: There is no budget impact.

Recommendation: The City Manager and Police Chief recommend approval of Resolution 26-3574 and authorization for the Police Chief to execute the annual FLHSMV BFAS Certification Statement and the Quarterly Quality Control Review Report, and further, in accordance with Section XI of the Memorandum of Understanding, authorization for the Police Chief to withdraw or terminate the agreement should it be deemed in the best interest of the City and agency.

Prepared by: Brandy Ramirez, Administrative Services Coordinator

Attachments:

1. Resolution 26-3574
2. Memorandum of Understanding



CITY MANAGER M E M O R A N D U M

7.G.

To: The Honorable Mayor and City Commissioners
From: The City Manager
Date: June 8, 2026
Subject: Resolution 26-3575 - Agreement Between the Seminole County Sheriff's Office and the City of Casselberry for Legal Services and Representation in Civil Forfeiture Actions

Introduction: Resolution 26-3575 provides for consideration to enter into an updated agreement for legal services & representation pertaining to civil forfeiture actions initiated by the Casselberry Police Department between the Seminole County Sheriff's Office and the City of Casselberry.

Background: Pursuant to the Florida Interlocal Cooperation Act of 1969, FSS §163.01, the City of Casselberry and the Seminole County Sheriff's Office are authorized to enter into a variety of interlocal agreements for the provisions of services. There is an existing forfeiture services agreement between the parties scheduled to expire in September 2026. To continue legal services and representation concerning civil forfeiture actions, an updated agreement is needed.

Discussion: The purpose of the Police Department's Asset Forfeiture Program is to disrupt and dismantle criminal enterprises, deprive criminals of the proceeds of illegal activity, deter crime, and restore property to victims. Florida's Contraband Forfeiture Act contains specific requirements for the agency to proceed with, and to successfully conclude a forfeiture action, all of which require sophisticated legal representation throughout the process. Rather than paying for legal services in the traditional hourly format, the Sheriff has agreed to assign his full-time legal counsel to litigate forfeiture cases in the best interests of the City and its citizens in exchange for 20% of the net proceeds of each forfeiture action and the payment of administrative costs. The City also reserves the right, at its option, to hire its own legal counsel for any particular proceeding.

Budget Impact: Any costs that cannot be paid with proceeds from a forfeiture will be funded by the Law Enforcement/Other Current Charges account# 001-0610-521.34-00. This agreement is a cost-effective way to handle the legal aspects of forfeitures initiated by the Police Department, minimize financial risks of litigation, and maximize efficiency by having access to a full-time legal counsel who specializes in law enforcement forfeiture cases.

Recommendation: The City Manager and Police Chief recommend approval of Resolution 26-3575 and the Agreement for Legal Services for Forfeiture Actions between the Seminole County Sheriff's Office and the City of Casselberry.

Prepared by: Brandy Ramirez, Administrative Services Coordinator

Attachments:

1. Resolution #26-3575
2. Agreement



CITY MANAGER M E M O R A N D U M

7.H.

To: The Honorable Mayor and City Commissioners
From: The City Manager
Date: June 8, 2026
Subject: Piggyback Agreement with USA Services of Florida, LLC, a Subsidiary of SCA Acquisitions, LLC, a Subsidiary of Sweep America Intermediate Holdings, LLC for Street Sweeping, Sewer Jetting, Hydro-Excavation, and Related Public Works as a Service

Introduction: Consideration of a piggyback agreement with USA Services of Florida, LLC, a subsidiary of SCA Acquisitions, LLC, a subsidiary of Sweep America Intermediate Holdings, LLC, for Street Sweeping, Sewer Jetting, Hydro-Excavation, and Related Public Works as a Service on an as-needed basis not to exceed \$200,000 is requested (Ref: PBA-2026-1456)

Background: The City provides much of its street sweeping services with in-house staff and equipment, including sweeping all City-owned streets with a targeted level of service of once per month. However, the City relies on contracted services to provide supplemental sweeping during the high leaf fall months of January to May, as well as routine street sweeping of US 17-92 and SR 436 as required per the City's maintenance agreement with the Florida Department of Transportation (FDOT).

USA Services of Florida, LLC, a subsidiary of SCA Acquisitions, LLC, a subsidiary of Sweep America Intermediate Holdings, LLC, currently has a contract with Sourcewell (RFP 111125 - Street Sweeping, Sewer Jetting, Hydro-Excavation and Related Public Works as a Service) effective April 15, 2026, through April 6, 2030, with the option to renew for three (3) additional one (1) year terms.

Discussion: This item provides the City with a piggyback agreement that can be used for street and roadway sweeping, parking lot sweeping, jet-vac services, hydro-excavating, milling and paving sweeping, CCTV sanitary sewer inspection, catch-basin cleaning, stormwater pipe cleaning, and sanitary sewer pipe cleaning. USA Services of Florida, LLC, a subsidiary of SCA Acquisitions, LLC, a subsidiary of Sweep America Intermediate Holdings, LLC, has agreed to extend the terms and pricing of their contract with Sourcewell to the City of Casselberry. The term is June 8, 2026, through April 30, 2030, (subject to renewal by Sourcewell). The not-to-exceed amount is \$200,000 per year and cumulative not to exceed amount of \$800,000 for the term of the agreement.

It should be noted that the not-to-exceed amount threshold was established as a means to provide for the maximum authorization. However, it does not imply actual expenditures, since various departments must work within their budget parameters and availability of

funds is verified prior to issuance of a purchase order. In addition, appropriations beyond Fiscal Year 2026 are subject to future City Commission approval.

Budget Impact: There is no budget impact associated with this item. Various City Operating accounts, subject to available budget, will be used as needed for streetsweeping services.

Recommendation: The City Manager and Interim Public Works Director recommend approval of the piggyback agreement with USA Services of Florida, LLC, a subsidiary of SCA Acquisitions, LLC, a subsidiary of Sweep America Intermediate Holdings, LLC for street sweeping services on an as-needed basis not to exceed \$200,000 per year and a cumulative not to exceed \$800,000 for the term of June 8, 2026, through April 6, 2030. (subject to renewals by Sourcewell).

Prepared by: Leslie Guthrie, Public Works Business Analyst

Attachments:

1. Agreement
2. Exhibit A



CITY MANAGER M E M O R A N D U M

7.I.

To: The Honorable Mayor and City Commissioners
From: The City Manager
Date: June 8, 2026
Subject: Piggyback Agreement with InDepth for Ground Storage Tank Cleaning and Inspection Services

Introduction: Consideration to piggyback Toho Water Authority's IFB-26-015 and execute an agreement with In Depth, Inc. for Ground Storage Tank Cleaning and Inspection Services on an as-needed basis for a cumulative amount not to exceed \$500,000 for the period beginning June 22, 2026 through May 31, 2029, is requested. (PBA-2026-1469)

Background: The City owns and operates three Water Treatment Plants (WTPs) that supply potable water to its customers. All three treatment facilities have two ground storage tanks on site which store the treated water prior to it entering the distribution and reclaimed systems. The system additionally has two elevated storage tanks, one at South WTP and the other across from City Hall on Melody Lane. The ground storage tanks and elevated storage tanks need to be inspected and maintained regularly to meet the Florida Department of Environmental Protections requirements and extend their life expectancy.

In Depth, Inc. is a reputable company that inspects, repairs, paints, and coats storage tanks throughout the state of Florida. City staff have used In Depth to perform tank inspections, repair, coating, and painting for the various storage tanks in the City's potable system. In Depth also performed the recent water tower paintings for the Melody and Casselton water towers. The City previously entered into agreement PBA-2026-1387 to provide for cleaning and inspection of storage tanks which expired May 5, 2026.

Discussion: In Depth, Inc. has a competitively bid agreement with Toho Water Authority IFB-26-015, for cleaning and inspection of ground storage tanks. PBA-2026-X provides the City with a piggyback agreement using Toho Water Authority's agreement for the services related to repairs, cleaning, painting, and inspection of ground storage tanks. The estimated not-to-exceed amount is \$500,000 for the period beginning June 22, 2026 through May 31, 2029, with an option to renew for two (2) additional one (1) year terms.

It should be noted that the not-to-exceed amount is established as a means to provide for the maximum authorization. However, this amount does not imply actual expenditures since various departments must work within their budget parameters and availability of funds is verified prior to issuance of a purchase order.

Budget Impact: There is no immediate impact to the budget. Funding for repairs and maintenance services under this agreement has been budgeted in the Fiscal Year (FY) 2026 Water Production Repair and Maintenance account #401-0754-533.46-00.

Recommendation: The City Manager and Utilities Director recommend approval of the piggyback agreement with In Depth, Inc. in an amount not to exceed \$500,000 for the period starting June 22, 2026 through May 31, 2029.

Prepared by: Jiovani Charres, Utility Engineer

Attachments:

1. Piggyback Agreement
2. Exhibit A Toho Water Authority



CITY MANAGER M E M O R A N D U M

7.J.

To: The Honorable Mayor and City Commissioners
From: The City Manager
Date: June 8, 2026
Subject: Amendment No. 1 to the Piggyback Agreement with U.S. Submergent Technologies, LLC for Reservoir Environmental Cleaning Services

Introduction: Approval of Amendment No. 1 for the renewal of the piggyback agreement with U.S. Submergent Technologies, LLC for Reservoir Environmental Cleaning Services, on an as-needed basis for an amount not to exceed \$110,000 is requested. (Ref: PBA-2024-1098)

Background: The City owns and operates the Water Reclamation Facility, which treats wastewater and distributes reclaimed water for irrigation. The facility contains several reservoir structures, including surge tanks and treatment plants that occasionally require deep cleaning to prevent solids from building up, which could affect the productivity of the wastewater treatment process. This type of cleaning is outside City staff's capabilities and requires professional service. U.S. Submergent Technologies, LLC has performed cleaning of the Water Reclamation Facility's structures previously.

Discussion: On November 27, 2023, City Commission approved the piggyback agreement with U.S. Submergent Technologies, LLC for reservoir environmental cleaning services, on an as-needed basis, for an amount not to exceed \$110,000 annually, valid through June 10, 2026. U.S. Submergent Technologies, LLC, currently has a competitively bid agreement with the City of Orlando #IFB23-0211 for reservoir environmental cleaning services which is valid through June 10, 2026, with the option for the City of Orlando to renew for up to two (2) additional one (1) year terms. Amendment #1 is for the renewal of the piggyback agreement with U.S. Submergent Technologies, LLC on an as-needed basis for an additional amount not to exceed \$110,000 annually for a total not to exceed a cumulative amount of \$440,000, valid through June 10, 2027.

Budget Impact: Funding will come from the FY 2026 Water and Sewer Utility Fund Water Reclamation Repair and Maintenance account #401-0753-535.46-00 as needed. Prior to task authorizations being issued, funding will be confirmed. There is also the opportunity to receive grant funds to help pay for the structure cleaning services as needed.

Recommendation: The City Manager and Utilities Director recommend approval of Amendment #1 for the renewal of the piggyback agreement with U.S. Submergent Technologies, LLC for reservoir environmental cleaning services, on an as-needed basis, in an amount not to exceed \$110,000 annually, and to simultaneously authorize the City Manager to approve all task authorizations within the scope of the contract.

Prepared by: Jiovani Charres, Utility Engineer

Attachments:

1. Amendment No. 1
2. Exhibit A City of Orlando Agreement



CITY MANAGER M E M O R A N D U M

7.K.

To: The Honorable Mayor and City Commissioners
From: The City Manager
Date: June 8, 2026
Subject: Amendment No. 3 to the Contract for Continuing Professional General Engineering Services with GAI Consultants

Introduction: Approval of Amendment #3 to the contract for Continuing Professional General Engineering Services on a task authorization basis to extend terms and update wage rates for GAI Consultants, Inc. is requested. (Ref: SOQ-2020-0585)

Background: The City of Casselberry depends on consultants to provide a variety of professional engineering services. As the result of procurement processes for solicitation SOQ-2020-0585, on July 27, 2020, the City Commission awarded contracts for general engineering services to the following four firms:

- CPH, Inc. (CPH)
- GAI Consultants, Inc. (GAI)
- Reiss Engineering, Inc. (Reiss)
- Wright-Pierce, Inc. (Wright-Pierce)

This procurement provided the City with a term agreement for each of the four selected firms, which may be utilized by all City departments/divisions/offices on a task authorization basis. The initial term is for a period of five (5) years from July 27, 2020 through July 26, 2025, with the opportunity for two (2) additional one (1) year renewals when in the best interest of the City. The estimated total not-to-exceed amount is \$2,000,000 per contract.

Amendment No. 1 was subsequently executed for the contract with CPH, Inc. to update company information to CPH Consulting, LLC. Amendment No. 1 was subsequently executed for the contract with Reiss Engineering, Inc. to update company information to CHA Consulting, Inc. Amendment No.1 was subsequently executed for the contract with Wright-Pierce, Inc. to update wage rates.

Amendment No. 2 was executed with all four firms on June 23, 2025, to update wage rates and extend the term for the first of the two (2) one (1) year renewals.

Discussion: Amendment #3 is requested for GAI Consultants, Inc, to extend the term for the second of two (2) additional one (1) year terms and to provide wage rate modification with no change to maximum compensation during the renewal term. Wright-Pierce, CPH Consulting, LLC and CHA Consulting, Inc (formerly Reiss Engineering, Inc.) did not request wage rate modification and therefore their amendments for the final one (1) year extension were able to be approved at the City Manager level.

Budget Impact: There is no impact to the City Budget at this time. Various operating and/or capital accounts in Utilities, Public Works and other City Departments/Divisions may be used for future Task Authorizations under these contracts, subject to available budgets.

Recommendation: The City Manager and the Utilities Director recommend approval of Amendment #3 to the contract for Continuing Professional General Engineering Services on a task authorization basis to extend terms and update wage rates (as applicable) for GAI Consultants, Inc.

Prepared by: Jiovani Charres, Utility Engineer

Attachments:

1. Amendment No. 3



CITY MANAGER M E M O R A N D U M

7.L.

To: The Honorable Mayor and City Commissioners
From: The City Manager
Date: June 8, 2026
Subject: Change Order No. 1 to Task Authorization No. 4 with Wright-Pierce for Water Reclamation Facility Improvements Phase 2 Construction Administration Services

Introduction: Approval of Change Order No. 1 to Task Authorization No. 4 with Wright-Pierce for construction administration services related to the Water Reclamation Facility Improvements Phase 2 Project in the amount of \$163,282.00 is requested. (Ref: SOQ-2020-0585)

Background: The City of Casselberry owns and operates the Water Reclamation Facility (WRF), which treats wastewater and distributes reclaimed water for irrigation. The City has regularly continued to rehabilitate, replace, and add equipment to maintain the functionality of the process. The WRF currently utilizes influent screening, flow equalization, secondary clarification, filtration, and chlorination for treatment. Filtration is currently split between a traveling bridge filter system and a sand filter system. City staff can divert flow to either system or run both filtration systems in parallel during high wastewater flow events, with the ability to treat up to 2 million gallons of wastewater per day (MGD). The sand filter system is outdated and does not function properly, so all water flow is diverted through the traveling bridge filter limiting the maximum amount of flow that the WRF can treat to 1 MGD. After filtration, the effluent is chlorinated and flows to the transfer pump station where it is pumped into two ground storage tanks. Six high speed service pumps are then used to pump the effluent water into the reclaimed system to be used by the City's residents for irrigation purposes.

On February 12, 2024, City Commission awarded Task Authorization No. 4 with Wright-Pierce, which provided for project management, survey & SUE (subsurface utility engineering) services, geotechnical investigation, data collection, preliminary design, 75% design, final design, and bidding phase assistance for the Water Reclamation Facility Improvements Phase 2 project.

Discussion: The Phase 2 Improvements include replacement of the existing deep bed sand filters with disc filters, upgrade of Effluent Pumps No. 2, 3, and 4, upgrade of the hydropneumatic tank and air compressor, replacement of the abovegrade actuators for the ground storage tank influent valves, and installation of a new cast-in-place concrete valve vault. The design was completed and has been properly bid for construction. A separate agenda item will be awarding the construction services. The Task Authorization #4 with Wright-Pierce does not include construction administration and limited inspection services. To ensure construction proceeds properly, the City requested construction administration

services for the Water Reclamation Facility Improvements Phase 2 project from Wright-Pierce. Change Order No. 1 to Task Authorization No. 4 provides the construction administration necessary to support construction from start through close out of the Water Reclamation Facility Improvements Phase 2 Project, in an amount not to exceed \$163,282.00. The construction administration services include project management assistance, progress meeting attendance, submittal review, and limited inspection services related to startup, testing, substantial completion and final completion.

For tracking purposes, this item is associated with PW 2405 Water Reclamation Facility Improvements Phase 2.

Budget Impact: Sufficient funding has been budgeted in the FY2026 Account #402-0753-535.63-40 for the Water Reclamation Facility Improvements Phase 2 project.

Recommendation: The City Manager and Utilities Director recommend approval of Change Order No. 1 to Task Authorization No. 4 with Wright-Pierce in the amount not to exceed \$163,282.00

Prepared by: Jiovani Charres, Utility Engineer

Attachments:

1. Change Order No. 1



CITY MANAGER M E M O R A N D U M

7.M.

To: The Honorable Mayor and City Commissioners
From: The City Manager
Date: June 8, 2026
Subject: Budget Amendment #26-028 - Fiscal Year 2025 to 2026 Budget Rollover for Iron Bridge Capital Cost Distribution

Introduction: Approval of Budget Amendment #26-028 to amend the Fiscal Year 2026 Budget to rollover Fiscal Year 2025 Iron Bridge Capital Cost Distribution in the amount of \$2,074,389 is requested.

Background: The South Seminole North Orange County Wastewater Transmission Authority (SSNOCWTA) is an independent special district of the State of Florida. Its member entities consist of Seminole County and the Cities of Casselberry, Maitland, and Winter Park. SSNOCWTA was created in 1978 to function as the agency through which the wastewater generated within its boundaries was to be transmitted to a regional wastewater treatment facility known as Iron Bridge, which was constructed by and is operated by the City of Orlando. Various interlocal agreements have been executed over time between SSNOCWTA and its member entities outlining their respective rights, covenants, and obligations.

These agreements outline each SSNOCWTA member entity's percentage of ownership of the City of Orlando's Iron Bridge Water Reclamation Facility. The City of Casselberry owns 8.49% of the Iron Bridge Water Reclamation Facility and therefore is responsible for paying that associated percentage of capital costs.

Discussion: As part of the SSNOCWTA interlocal agreement, member entities are required to pay quarterly capital costs for the Iron Bridge Reclamation Facility. These costs are inconsistent and are based on actual capital costs incurred by the City of Orlando to rehabilitate and upgrade the Iron Bridge Reclamation Facility.

The 2022 Utility Rate Study recommended the City budget an amount of \$750,000 per fiscal year and roll over the unused funds to prepare for variances. The 2025 Utility Rate Study that was performed and presented to the Commission in January 2026 recommended continuing this practice. Since 2022, the City has budgeted and rolled over as per the recommendation in the Utility Rate Study. During the FY 2025-2026 Rollover, this account was not included. This budget amendment corrects this omission.

Budget Amendment #26-028 amends the Fiscal Year 2026 Budget in the amount of \$2,074,389, rolling over the balance from FY 2025 Iron Bridge.

Budget Impact: Budget Amendment #26-028 proposes to transfer \$2,074,389 from 401-0753-535-68-01-002501 Intangible Iron Bridge to 401-0753-535-68-01-002601 Intangible Iron Bridge.

Recommendation: The City Manager and Utilities Director recommend approval of Budget Amendment #26-028.

Prepared by: Kelly Clark, Utilities Business Analyst

Attachments:

1. BA 26-028



CITY MANAGER M E M O R A N D U M

7.N.

To: The Honorable Mayor and City Commissioners
From: The City Manager
Date: June 8, 2026
Subject: Purchase of Replacement Sodium Hypochlorite Tanks from Guardian Equipment Inc. in the Amount of \$25,900 for the Howell Park Water Treatment Plant using Piggyback Agreement PBA-2025-1354 and Related Budget Amendment #26-033

Introduction: Approval of the purchase of replacement sodium hypochlorite tanks from Guardian Equipment Inc. in the amount of \$25,900 for the Howell Park Water Treatment Plant and related Budget Amendment #26-033 is requested. (Ref: PBA-2025-1354)

Background: The City owns and operates three Water Treatment Plants that supply potable water to its customers. Sodium hypochlorite (chlorine) is used for disinfection in the water treatment process. Each water treatment plant contains two sodium hypochlorite storage tanks. Recently, City staff found a deficiency in one of the sodium hypochlorite storage tanks at the Howell Park Water Treatment Plant. The other tank is also showing signs of significant wear and tear. Both sodium hypochlorite tanks are reaching their useful life, and there are indicators that they need to be replaced.

On July 21, 2025, Volusia County entered into an Agreement with Guardian Equipment for Chemical Feed Systems Maintenance and Repair. The term of the agreement is through July 21, 2028. PBA-2025-1354 provides the City with a piggyback agreement using Volusia County's agreement for Chemical Feed Systems Maintenance and Repair Services in the amount not-to-exceed \$200,000 for the period beginning August 25, 2025, through July 21, 2028.

Discussion: City staff requested a quote from Guardian Equipment Inc. for the Howell Park Water Treatment Plant Sodium Hypochlorite Storage Tank Replacement based on the Piggyback Agreement PBA-2025-1354. Guardian Equipment Inc. provided a quote of \$25,900 for the replacement of the two (2) sodium hypochlorite storage tanks. Budget Amendment #26-033 provides the necessary funding for the Howell Park Water Treatment Plant Sodium Hypochlorite Storage Tank Replacement.

Budget Impact: Budget Amendment #26-033 transfers \$25,900 from the Water Production Renewal & Replacement Other Improvement account 402-0754-533-63-24-UD2602 to the Water Production Renewal & Replacement Other Improvement account 402-0754-533-63-24-UD2609.

Recommendation: The City Manager and Utilities Director recommend approval of the purchase of replacement hypochlorite storage tanks from Guardian Equipment Inc. in the amount of \$25,900 for the Howell Park Water Treatment Plant Sodium Hypochlorite Storage Tank Replacement and related Budget Amendment #26-033.

Prepared by: Kelly Clark, Utilities Business Analyst

Attachments:

1. BA 26-033
2. Chlorine Storage Tank Quote
3. Exhibit A Volusia County Agreement
4. Guardian Equipment Inc. Executed Piggyback Agreement



CITY MANAGER M E M O R A N D U M

To: The Honorable Mayor and City Commissioners
From: The City Manager
Date: June 8, 2026
Subject: Future Agenda Items

Introduction: The opportunity to discuss items for placement on future City Commission agendas is provided.



CITY MANAGER M E M O R A N D U M

12.A.

To: The Honorable Mayor and City Commissioners
From: The City Manager
Date: June 8, 2026
Subject: Award of Bid and Construction Agreement with McMahan Construction Company, Inc. for the Water Reclamation Facility improvements Phase 2 Project

Introduction: Approval to award the bid and execute an agreement with McMahan Construction Company, Inc. in the amount of \$3,038,000 for the Water Reclamation Facility Phase 2 Improvements Project is requested. (Ref: ITB-2026-1415)

Background: The City of Casselberry owns and operates the Water Reclamation Facility (WRF), which treats wastewater and distributes reclaimed water for irrigation. The City has regularly continued to rehabilitate, replace, and add equipment to maintain the functionality of the process. The WRF currently utilizes influent screening, flow equalization, secondary clarification, filtration, and chlorination for treatment. During the utility master planning process, the WRF had several treatment elements and pieces of equipment identified as needing rehabilitation or replacement. Due to the scale of these projects, along with the associated design and construction costs, the Water Reclamation Facility Improvements Project was split into two phases.

In 2020, construction of the Water Reclamation Facility Improvements Phase 1 Project was completed, which included rehabilitation of the traveling bridge filter system, rehabilitation of the chlorine contact chamber, replacement of the two transfer pumps, rehabilitation of the pump station, and replacement of three of the high speed service pumps.

On February 12, 2024, City Commission awarded Task Authorization No. 4 with Wright-Pierce, which provided for project management, survey & SUE (subsurface utility engineering) services, geotechnical investigation, data collection, preliminary design, 75% design, final design, and bidding phase assistance for the Water Reclamation Facility Improvements Phase 2 project. The scope of the Water Reclamation Facility Improvements Phase 2 project includes replacement of the existing sand filters with disc filters, replacement of the three remaining high speed service pumps, replacement of the hydropneumatic tank, and installation of an access pit for the ground storage tanks' valves. Wright-Pierce's cost estimate for this project is \$3,825,200.

Discussion: An Invitation to Bid, ITB-2026-1415, was issued on March 16, 2026, requesting proposals from qualified firms for the Water Reclamation Facility Improvements Phase 2 Project. The work consists of furnishing all labor, equipment, and materials necessary for the replacement of the existing sand filters with disc filters, replacement of the three remaining high speed service pumps, replacement of the hydropneumatic tank, and

installation of an access pit for the ground storage tanks' valves. Bids for the project were due April 30, 2026. Four contractors responded to the bids ranging from \$3,038,000 to \$3,759,700. McMahan Construction Company, Inc. provided the lowest responsible and responsive bid in the amount of \$3,038,000.

The total project construction cost, inclusive of the base bid and 5% contingency, is \$3,189,900. Staff recommends authorization for the City Manager to approve Change Orders up to 5% of the base proposal amount (\$151,900), should the need arise. Any additional contingency utilization would require City Commission approval. It should be noted, the bid includes bid alternates for the pump cans and replacement of the existing sand filter 16" influent pipe. These bid alternates were included as inspection items due to the practicality of inspecting the condition of the pump cans and influent pipe during the construction. The base bid price does not include these items. Therefore, if the bid alternates are determined to be necessary, a change order will be requested.

For tracking purposes, this item is associated with PW 2405 Water Reclamation Facility Improvements Phase 2 Project.

Budget Impact: Funding has been sufficiently budgeted in the Fiscal Year (FY) 2026 Repair & Replacement Water Reclamation account for the Water Reclamation Facility Phase 2 Improvements project.

Recommendation: The City Manager and Utilities Director recommend approval to award Bid ITB-2026-1415 and execute a Construction Agreement with McMahan Construction Company, Inc in the amount of \$3,038,000 for the Water Reclamation Facility Improvements Phase 2 project.

Prepared by: Jiovani Charres, Utility Engineer

Attachments:

1. Solicitation
2. L7 Construction, Inc. Submittal
3. McMahan Construction Co., Inc. Submittal
4. Prime Construction Group, Inc. Submittal
5. SGS Contracting Services, Inc. Submittal
6. Bid Price Summary
7. McMahan Construction Co, Inc. Agreement