

CITY OF CASSELBERRY CITY COMMISSION MEETING

Monday, August 24, 2026
5:30 PM

City Commission Chambers
1st Floor, Casselberry City Hall
95 Triplet Lake Drive, Casselberry, Florida

TO THE PUBLIC: Persons are advised that, if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the A.D.A. Coordinator, 48 hours in advance of the meeting at (407) 262-7700, ext. 1150.

This is a public meeting, and the public is invited to attend. The agenda is subject to change. Please be advised that one (1) or more members of any of the City's Advisory Boards may be in attendance and may participate in the discussions at the meeting.

Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk's Office by calling (407) 262-7700, Ext. 1133 or emailing cityclerk@casselberry.org.

AGENDA

1. MEETING CALL TO ORDER

2. MOMENT OF SILENCE

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

5. MINUTES

A. Minutes of August 10, 2026 - Regular Meeting

6. PRESENTATIONS/ COMMENDATIONS

A. Presentation: Florida Municipal Insurance Trust Award for the 2025 Partnership in Insurance Leadership

Mayor Henson will acknowledge the City of Casselberry's Award from the Florida Municipal Insurance Trust for the 2025 Partnership Award in Insurance Leadership and will present the award to Conan Bickford, Risk Officer.

7. CONSENT AGENDA

The action proposed to be taken is stated for each item on the Consent Agenda. Unless one item is removed from the Consent Agenda by a City Commission member, no discussion on individual items will occur and a single motion will approve all items.

A. Resolution 26-3587 - Reappointment of Code Enforcement Special Magistrate - Amendment No. 3

Approval of Resolution 26-3587 which provides for the reappointment of Fishback Dominick LLP to continue serving as the City's Code enforcement Magistrate, alongside an adjustment to their contractual hourly compensation rate is requested.

B. Resolution 26-3588 — Acceptance of the Community Redevelopment Agency (CRA) Annual Comprehensive Financial Report for FY 2024-2025

Approval of Resolution 26-3588 providing for the acceptance of the CRA Annual Comprehensive Financial Report for FY 2024-2025 is requested.

C. Task Authorization No. 2 - Inliner Solutions for FY26 Gravity Sewer Lining Services

Approval of Task Authorization No. 2 with Inliner Solutions, LLC for FY 2026 Gravity Sewer Lining of about 4,991 linear feet of sewer mains in the amount of \$249,910.00 is requested.

D. Authorization for a Capital Project to Provide ADA Improvements and Programming Enhancements for the Sculpture House and Related Budget Amendment #26-042

Authorization for a capital project to construct a new concrete patio deck and stairs estimated to cost \$16,000 for the relocation of the Art House pottery program to the Sculpture House to provide ADA enhancements and approval of Budget Amendment #26-042 is requested.

E. Budget Amendment #26-043 - Revise Appropriation for the Safe Streets and Roads for All Planning and Demonstration Grant Agreement

Approval of Budget Amendment #26-043, revising the appropriation for the Safe Streets and Roads for All Planning and Demonstration Grant, is requested. The grant totals \$1,200,000. Budget Amendment #26-043 appropriates matching funds of \$300,000 out of the General Fund and would place all funds into a dedicated SS4A fund (125).

8. DISCUSSION ITEMS

A. Future Agenda Items

B. Discussion Regarding the Potential Reduction to Millage Allowed by the Suspension of Paying Commissioner Salaries and Benefits

9. RESOLUTIONS

A. Resolution 26-3589 - Backyard Chicken Pilot Program

Approval of Resolution 26-3589 providing for a Backyard Chicken Pilot Program is requested.

10. FIRST READING OF ORDINANCES

A. First Reading of Ordinance 26-1638 - Amending the Future Land Use Map Designation for 535 Queens Mirror Circle and 700 South Lost Lake Lane

Approval of Ordinance 26-1638 on first reading to amend the City's Future Land Use Map (FLUM) designation of two (2) parcels located at 535 Queens Mirror Circle (Parcel ID 16-21-30-504-0D00-014A) and 700 South Lost Lake Lane (16-21-30-504-0D00-0140 from Low Density Residential (LDR) to Recreation and Open Space (ROS) is requested.

11. PUBLIC HEARINGS - None

The purpose of a Public Hearing is to receive input regarding the item being considered. Public Hearings are not intended to be a time for the public to obtain information about the subject matter of the hearing. (Hearing Sequence: 1st - Staff; 2nd - Applicant/Requesting Party; 3rd - Public; 4th - opportunity for brief rebuttals, if appropriate; Final - City Commission motion, discussion and action.)

12. OTHER ITEMS - None

13. CITIZENS' COMMENTS

Persons who wish to make comment or make inquiry on any matter NOT ON THIS AGENDA may do so at this time. Please raise your hand and when recognized by the Mayor, come forward to the microphone, give your name and address and speak briefly on the matter. All comments must be directed to the Mayor or City Commission as a whole, not an individual City Commissioner, a City staff member or another member of the audience. Citizens may be heard during PUBLIC HEARINGS or at any time any agenda item is before the City Commission for consideration by following the same procedure described above.

14. CITY MANAGER'S REPORT

A. Procurement Information Report for Period July 1, 2026 through July 31, 2026

Procurement Information Report for the Period July 1, 2026 through July 31, 2026.

B. Notification of Absence from Office and Designation of an Acting City Manager

Notification of absence from office August 28 through September 7, 2026 and designation of Assistant City Manager Lorie Mertens-Black as Acting City Manager.

15. CITY ATTORNEY'S REPORT

16. CITY CLERK'S REPORT

17. CITY COMMISSIONER'S REPORTS/COMMENTS

18. ADJOURNMENT

Date

Donna G. Gardner, CMC, FCPC
City Clerk